



THABO MOFUTSANYANA DISTRICT MUNICIPALITY  
Annual Financial Statements  
for the year ended 30 June 2012

# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## General Information

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<b>Legal form of entity</b>	District Municipality (DC19)
<b>Mayoral committee</b>	
Executive Mayor	Dr. BE Mzangwa - (Elected 1 June 2011)
Councillors	Ms SM Moleleki (Chief Whip) Mr M Maduna (Speaker) Mr CJ Makhoba Mr M Mamba Mr P Mavundla Ms M Majara Ms M Vilakazi Ms J Komako Mr MA Nhlapo Ms M Motloung
<b>Ordinary councillors</b>	Mr TJ Tsotetsi (Resigned 30 September 2011) Ms MR Naidoo (Appointed 1 December 2011) Ms Z Tshabalala Ms N Taylor Mr K Tsoene Ms C Msibi Mr R Ndlebe Mr CHE Badenhorst Mr R Mota Mr S Nkopane Mr L Kere Ms V Mohala Ms R Bath Ms M Nakedi Ms P Sibeko Ms SE Tshabalala Ms TN Masiteng Ms Y Jacobs Mr ME Ncwada Mr L Mohlabi Mr S Motaung Ms T Zim Ms E Mohoaladi Ms O Tolofi Mr T Thebe Mr M Lebesa Mr P Lebesana Mr T Mosikidi Ms L Kleynhans

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## General Information

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	Ms MA Mokoena Ms HE Mokoena Mr TJ Tseki Mr T Ramaele
<b>Grading of local authority</b>	Grade 11
<b>Accounting Officer</b>	Matiro Rebecca Ellen Mogopodi (Resigned February 2012) TPM Lebenya (Acting Accounting Officer)
<b>Chief Finance Officer (CFO)</b>	Hopolang Lebusa Appointed - 1 October 2010
<b>Registered office</b>	1 Mampoi Street Old Parliament Building Witsieshoek 9870
<b>Postal address</b>	Private Bag X810 Witsieshoek 9870
<b>Auditors</b>	Auditor-General of South Africa

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

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### Abbreviations

COGTA	Department of Cooperative Governance and Traditional Affairs (Free State)
CDF	Capital Development Fund
MEC	Member of Executive Council
SA GAAP	South African Statements of Generally Accepted Accounting Practice
GRAP	Generally Recognised Accounting Practice
GAMAP	Generally Accepted Municipal Accounting Practice
IT	Information Technology
IAS	International Accounting Standards
IMFO	Institute of Municipal Finance Officers
LED	Local Economic Development
PIMSS	Planning Implementation Management Support Structures
MMC	Member of Mayoral Committee
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant (Previously CMIP)
PT	Provincial Treasury (Free State)
RSC	Regional Service Council
IFRS	International Financial Reporting Standards
PPPFA	Preferential Procurement Policy Framework Act

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Accounting Officer's Responsibilities and Approval

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The accounting officer is required by the Municipal Finance Management Act (Act 56 of 2003), to maintain adequate accounting records and is responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is the responsibility of the accounting officer to ensure that the annual financial statements fairly present the state of affairs of the municipality as at the end of the financial year and the results of its operations and cash flows for the period then ended. The external auditors are engaged to express an independent opinion on the annual financial statements and was given unrestricted access to all financial records and related data.

The annual financial statements have been prepared in accordance with Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board.

The annual financial statements are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The accounting officer acknowledges that she is ultimately responsible for the system of internal financial control established by the municipality and place considerable importance on maintaining a strong control environment. To enable the accounting officer to meet these responsibilities, the accounting officer sets standards for internal control aimed at reducing the risk of error or deficit in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the municipality and all employees are required to maintain the highest ethical standards in ensuring the municipality's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the municipality is on identifying, assessing, managing and monitoring all known forms of risk across the municipality. While operating risk cannot be fully eliminated, the municipality endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The accounting officer is of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or deficit.

The accounting officer has reviewed the municipality's cash flow forecast for the year to 30 June 2013 and, in the light of this review and the current financial position, she is satisfied that the municipality has or has access to adequate resources to continue in operational existence for the foreseeable future.

The municipality is wholly dependent on the Government Grants for continued funding of operations. The annual financial statements are prepared on the basis that the municipality is a going concern and that the Government of the Republic has neither the intention nor the need to liquidate or curtail materially the scale of the municipality.

Although the accounting officer is primarily responsible for the financial affairs of the municipality, they are supported by the municipality's external auditors.

The external auditors are responsible for independently reviewing and reporting on the municipality's annual financial statements. The annual financial statements have been examined by the municipality's external auditors and their report is presented on page 8.

The annual financial statements set out on page 14 to 66, which have been prepared on the going concern basis, were approved by the accounting officer on 31 August 2012 and were signed on its behalf by:



Takatso Philliant Maureen Lebenya  
Accounting Officer

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Audit Committee Report

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We are pleased to present our report for the financial year ended 30 June 2012.

### Audit committee members and attendance

The audit committee consists of the members listed hereunder and should meet at least four times per annum as per its approved terms of reference. During the current year six meetings were held.

Name of member	Number of meetings attended
Mr. E. M. Mohlahlo (Chairperson)	1
Mrs. L. M. Sefako	1
Mrs. S. D. Lebeko	6
Mr. G. A. Ntsala	5

### Audit committee responsibility

The audit committee reports that it has complied with its responsibilities arising from section 166(2)(a) of the MFMA.

The audit committee also reports that it has adopted appropriate formal terms of reference as its audit committee charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein.

### The effectiveness of internal control

The system of internal control was not entirely effective for the year under review. During the year under review, several deficiencies in the system of internal control and/or deviations from there were reported by the internal auditors and the Auditor-General South Africa. In certain instances, the matters reported previously have not been fully and satisfactorily addressed.

The quality of monthly/quarterly reports submitted in terms of the MFMA and the Division of Revenue Act.

The audit committee is not satisfied with the content and quality of monthly and quarterly reports prepared and issued by the Accounting Officer of the municipality during the year under review. There were no internal audit reports prepared and submitted for the first three quarters of the year.

### Evaluation of annual financial statements

The audit committee has:

- reviewed and discussed the audited annual financial statements to be included in the annual report, with the Auditor-General and the Accounting Officer;
- reviewed the Auditor-General of South Africa's management report and management's response thereto;
- reviewed changes in accounting policies and practices;
- reviewed the entities compliance with legal and regulatory provisions;
- reviewed significant adjustments resulting from the audit.

The audit committee concur with and accept the Auditor-General of South Africa's report on the annual financial statements, and are of the opinion that the audited annual financial statements should be accepted and read together with the report of the Auditor-General of South Africa.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Audit Committee Report

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### Internal audit

The audit committee is not satisfied that the internal audit function is operating effectively and that it has addressed the risks pertinent to the municipality and its audits.

### Auditor-General of South Africa

The audit committee has met with the Auditor-General of South Africa to ensure that there are no unresolved issues.

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Chairperson of the Audit Committee

Date: \_\_\_\_\_

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## Report of the Auditor General

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To the Provincial Legislature of THABO MOFUTSANYANA DISTRICT MUNICIPALITY

### Report on the financial statements

I have audited the accompanying annual financial statements of the THABO MOFUTSANYANA DISTRICT MUNICIPALITY which comprise the statement of financial position as at 30 June 2012, statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory notes, and the [directors' / accounting officer's / accounting authority's] report, as set out on pages 13 to 66.

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## Report of the Auditor General

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### **Responsibility of the Accounting Officer for the annual financial statements**

The accounting officer is responsible for the preparation and fair presentation of these annual financial statements in accordance with [the applicable reporting framework/basis of accounting] [and in the manner required by the [Public Finance Management Act, 1999 (Act No. 1 of 1999) (PFMA)] [Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA)] [Auditor-General audit circular 1 of 2005] , and in the manner required by the Companies Act of South Africa [any applicable enabling legislation]. This responsibility includes:

- designing, implementing and maintaining internal control relevant to the preparation and fair presentation of annual financial statements that are free from material misstatement, whether due to fraud or error;
- selecting and applying appropriate accounting policies; and
- making accounting estimates that are reasonable in the circumstances.

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## Report of the Auditor General

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### Responsibility of the Auditor-General

As required by [section 188 of the Constitution of the Republic of South Africa, 1996 read with section 4 of the Public Audit Act, 2004 (Act No. 25 of 2004) (PAA)] [and section XX of any applicable legislation], my responsibility is to express an opinion on these annual financial statements based on my audit.

I conducted my audit in accordance with the International Standards on Auditing. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the annual financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the annual financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the annual financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the annual financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the:

- appropriateness of accounting policies used;
- reasonableness of accounting estimates made by management; and
- overall presentation of the financial statements.

Paragraph 11 et seq. of the Statement of Generally Recognised Accounting Practice, GRAP 1 Presentation of Financial Statements requires that financial reporting by entities shall provide information on whether resources were obtained and used in accordance with the legally adopted budget. As the budget reporting standard is not yet effective, I have determined that my audit of any disclosures made by [name of entity] in this respect will be limited to reporting on non-compliance with this disclosure requirement.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

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## Report of the Auditor General

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### **Basis of accounting**

The entity's policy is to prepare annual financial statements on [the basis of accounting determined by the National Treasury] [entity-specific basis of accounting] as set out in [accounting policy note ] [note to the financial statements].

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## Report of the Auditor General

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### Appreciation

The assistance rendered by the staff of THABO MOFUTSANYANA DISTRICT MUNICIPALITY during the audit is sincerely appreciated.

**Auditor-General of South Africa**

**31 August 2012**

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Accounting Officer's Report

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The accounting officer submits her report for the year ended 30 June 2012.

### 1. Review of activities

#### Main business and operations

The municipality is engaged in rendering support to the local municipalities within the district and operates principally in South Africa.

The operating results for the year were satisfactory as the financial position of the municipality is stable.

### 2. Going concern

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

### 3. Subsequent events

The accounting officer is not aware of any matter or circumstance arising since the end of the financial year.

### 4. Accounting policies

The annual financial statements prepared in accordance with the prescribed Standards of Generally Recognised Accounting Practices (GRAP) issued by the Accounting Standards Board as the prescribed framework by National Treasury.

### 5. Accounting Officer

The accounting officer of the municipality during the year and to the date of this report is as follows:

Name	Changes
Takatso Philliant Maureen Lebényá	Appointed 01 March 2012

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Statement of Financial Position

Figures in Rand	Notes	2012	2011 Restated
<b>Assets</b>			
<b>Current Assets</b>			
Receivables from non-exchange transactions	4	851 767	1 983 221
Receivables from non-exchange transactions - RSC Levies	5	7 212	7 212
VAT receivable	6	2 237 775	2 859 880
Cash and cash equivalents	7	41 535 826	17 248 509
		<u>44 632 580</u>	<u>22 098 822</u>
<b>Non-Current Assets</b>			
Property, plant and equipment	8	1 888 716	2 141 806
Intangible assets	9	992 364	10 183
		<u>2 881 080</u>	<u>2 151 989</u>
<b>Total Assets</b>		<u>47 513 660</u>	<u>24 250 811</u>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Finance lease obligation	10	359 880	225 597
Operating lease liability	11	3 200	12 700
Payables from exchange transactions	12	25 994 380	27 311 565
Unspent conditional grants and receipts	13	1 066 722	1 354 671
		<u>27 424 182</u>	<u>28 904 533</u>
<b>Non-Current Liabilities</b>			
Finance lease obligation	10	141 792	501 668
<b>Total Liabilities</b>		<u>27 565 974</u>	<u>29 406 201</u>
<b>Net Assets</b>		<u>19 947 686</u>	<u>(5 155 390)</u>
<b>Net Assets</b>			
Accumulated surplus/(deficit)		<u>19 947 686</u>	<u>(5 155 390)</u>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Statement of Financial Performance

Figures in Rand	Notes	2012	2011 Restated
<b>Revenue</b>			
Government grants & subsidies	15	94 082 121	64 886 178
Sundry income		23 200	10 916
Interest received - investments	16	2 098 728	993 779
Gains on disposal of assets	8	61 137	-
<b>Total income</b>		<b>96 265 186</b>	<b>65 890 873</b>
<b>Expenditure</b>			
Depreciation and amortisation		(1 362 417)	(787 477)
Debt impairment		(1 862 027)	(221 586)
Finance costs	17	(335 618)	(316 607)
General expenses	18	(30 831 242)	(24 911 974)
Loss on disposal of assets		-	(23 628)
Repairs and maintenance		(1 445 161)	(1 020 551)
Remuneration of staff	19	(35 325 645)	(28 980 057)
<b>Total Expenditure</b>		<b>(71 162 110)</b>	<b>(56 261 880)</b>
<b>Surplus for the year</b>		<b>25 103 076</b>	<b>9 628 993</b>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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## Statement of Changes in Net Assets

Figures in Rand	Notes	Accumulated surplus/(deficit)	Total net assets
Opening balance as previously reported		(10 147 837)	(10 147 910)
Adjustments			
Change in accounting policy	36	(4 520 111)	(4 520 075)
Correction of prior period error	37	(116 434)	(116 397)
<b>Balance at 01 July 2010 as restated</b>		<b>(14 784 382)</b>	<b>(14 784 382)</b>
Changes in net assets			
Surplus/(deficit) for the period		11 036 847	11 036 847
Total changes		11 036 847	11 036 847
Opening balance as previously reported		(3 747 535)	(3 747 535)
Adjustments			
Change in accounting policy	36	(965 155)	(965 119)
Correction of prior period error	37	(442 700)	(442 663)
<b>Balance at 01 July 2011 as restated</b>		<b>(5 155 390)</b>	<b>(5 155 390)</b>
Changes in net assets			
Surplus/(deficit) for the period		25 103 076	25 103 076
Total changes		25 103 076	25 103 076
<b>Balance at 30 June 2012</b>		<b>19 947 686</b>	<b>19 947 686</b>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Cash Flow Statement

Figures in Rand	Notes	2012	2011 Restated
<b>Cash flows from operating activities</b>			
<b>Receipts</b>			
Grants		93 085 106	64 886 178
Interest income received		2 098 728	993 779
Other receipts		23 200	10 916
		<u>95 207 034</u>	<u>65 890 873</u>
<b>Payments</b>			
Employee costs		(35 325 645)	(28 980 057)
Finance costs		(335 618)	(316 607)
Other payments		(32 666 869)	(28 753 807)
		<u>(68 328 132)</u>	<u>(58 050 471)</u>
<b>Net cash flows from operating activities</b>	22	<u><b>26 878 902</b></u>	<u><b>7 840 402</b></u>
<b>Cash flows from investing activities</b>			
Purchase of property, plant and equipment	8	(641 708)	(689 064)
Proceeds from sale of property, plant and equipment	8	97 238	-
Purchase of other intangible assets	9	(1 485 896)	(101 748)
<b>Net cash flows from investing activities</b>		<u><b>(2 030 366)</b></u>	<u><b>(790 812)</b></u>
<b>Cash flows from financing activities</b>			
Finance lease payments		(561 211)	(731 371)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<u><b>24 287 325</b></u>	<u><b>6 318 219</b></u>
Cash and cash equivalents at the beginning of the year		17 248 509	10 930 290
<b>Cash and cash equivalents at the end of the year</b>	7	<u><b>41 535 826</b></u>	<u><b>17 248 509</b></u>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Accounting Policies

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### 1. Presentation of Annual Financial Statements

The annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board.

These annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention unless specified otherwise. They are presented in South African Rand.

A summary of the significant accounting policies, which have been consistently applied, are disclosed below.

These accounting policies are consistent with the previous period.

#### 1.1 Significant judgements and sources of estimation uncertainty

In preparing the annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the annual financial statements. Significant judgements include:

##### Receivables from non-exchange transactions

The municipality assesses its trade receivables and loans and receivables for impairment at the end of each reporting period. In determining whether an impairment loss should be recorded in surplus or deficit, management makes judgements as to whether there is observable data indicating a measurable decrease in the estimated future cash flows from a financial assets.

##### Impairment testing

The recoverable amounts of cash-generating units and individual assets have been determined based on the higher of value-in-use calculations and fair values less costs to sell. These calculations require the use of estimates and assumptions. It is reasonably possible that the assumptions may change which may then impact our estimations and may then require a material adjustment to the carrying value of goodwill and tangible assets.

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. In addition, goodwill is tested on an annual basis for impairment. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets.

##### Impairment of receivables

On debtors an impairment loss is recognised in surplus and deficit when there is objective evidence that it is impaired. The impairment is measured as the difference between the debtors carrying amount and the present value of estimated future cash flows discounted at the effective interest rate, computed at initial recognition.

#### 1.2 Property, plant and equipment

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Accounting Policies

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### 1.2 Property, plant and equipment (continued)

The cost of an item of property, plant and equipment is recognised as an asset when:

- it is probable that future economic benefits or service potential associated with the item will flow to the municipality; and
- the cost of the item can be measured reliably.

Property, plant and equipment is initially measured at cost.

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired at no cost, or for a nominal cost, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, its deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property, plant and equipment, where the entity is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property, plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Major spare parts and stand by equipment which are expected to be used for more than one period are included in property, plant and equipment. In addition, spare parts and stand by equipment which can only be used in connection with an item of property, plant and equipment are accounted for as property, plant and equipment.

Major inspection costs which are a condition of continuing use of an item of property, plant and equipment and which meet the recognition criteria above are included as a replacement in the cost of the item of property, plant and equipment. Any remaining inspection costs from the previous inspection are derecognised.

Property, plant and equipment is depreciated on the straight line basis over their expected useful lives to their estimated residual value.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Average useful life
Property, plant and equipment	
• IT Equipment	3 - 7 years
• Furniture and fixtures	7 years
• Motor vehicles	5 years

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Accounting Policies

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### 1.2 Property, plant and equipment (continued)

The residual value, useful life and depreciation method of each asset are reviewed at the end of each reporting date. If the expectations differ from previous estimates, the change is accounted for as a change in accounting estimate.

Reviewing the useful life of an asset on an annual basis does not require the entity to amend the previous estimate unless expectations differ from the previous estimate.

Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Assets which the municipality holds for rentals to others and subsequently routinely sell as part of the ordinary course of activities, are transferred to inventories when the rentals end and the assets are available-for-sale. These assets are not accounted for as non-current assets held for sale. Proceeds from sales of these assets are recognised as revenue. All cash flows on these assets are included in cash flows from operating activities in the cash flow statement.

### 1.3 Intangible assets

An asset is identified as an intangible asset when it:

- is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, assets or liability; or
- arises from contractual rights or other legal rights, regardless whether those rights are transferable or separate from the municipality or from other rights and obligations.

An intangible asset is recognised when:

- it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality; and
- the cost or fair value of the asset can be measured reliably.

Intangible assets are initially recognised at cost.

An intangible asset acquired at no or nominal cost, the cost shall be its fair value as at the date of acquisition.

Expenditure on research (or on the research phase of an internal project) is recognised as an expense when it is incurred.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight line basis over their useful life.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Accounting Policies

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### 1.3 Intangible assets (continued)

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Internally generated brands, mastheads, publishing titles, customer lists and items similar in substance are not recognised as intangible assets.

Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Item	Useful life
Computer software	3 years

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

### 1.4 Financial instruments

#### Classification

The municipality classifies financial assets and financial liabilities into the following categories:

- Loans and receivables
- Financial liabilities measured at amortised cost

Classification depends on the purpose for which the financial instruments were obtained / incurred and takes place at initial recognition.

#### Initial recognition and measurement

Financial instruments are recognised initially when the municipality becomes a party to the contractual provisions of the instruments.

The municipality classifies financial instruments, or their component parts, on initial recognition as a financial asset, a financial liability or an equity instrument in accordance with the substance of the contractual arrangement.

Financial instruments are measured initially at fair value, except for equity investments for which a fair value is not determinable, which are measured at cost and are classified as available-for-sale financial assets.

For financial instruments which are not at fair value through surplus or deficit, transaction costs are included in the initial measurement of the instrument.

Regular way purchases of financial assets are accounted for at settlement date.

#### Subsequent measurement

Financial liabilities at amortised cost are subsequently measured at amortised cost, using the effective interest method.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

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### 1.4 Financial instruments (continued)

#### Fair value determination

The fair values of quoted investments are based on current bid prices. If the market for a financial asset is not active (and for unlisted securities), the municipality establishes fair value by using valuation techniques. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

#### Impairment of financial assets

At each end of the reporting period the municipality assesses all financial assets, other than those at fair value through surplus or deficit, to determine whether there is objective evidence that a financial asset or group of financial assets has been impaired.

For amounts due to the municipality, significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy and default of payments are all considered indicators of impairment.

In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of the security below its cost is considered an indicator of impairment. If any such evidence exists for available-for-sale financial assets, the cumulative loss - measured as the difference between the acquisition cost and current fair value, less any impairment loss on that financial asset previously recognised in surplus or deficit - is removed from equity as a reclassification adjustment and recognised in surplus or deficit.

Impairment losses are recognised in surplus or deficit.

Impairment losses are reversed when an increase in the financial asset's recoverable amount can be related objectively to an event occurring after the impairment was recognised, subject to the restriction that the carrying amount of the financial asset at the date that the impairment is reversed shall not exceed what the carrying amount would have been had the impairment not been recognised.

Reversals of impairment losses are recognised in surplus or deficit except for equity investments classified as available-for-sale.

Where financial assets are impaired through use of an allowance account, the amount of the loss is recognised in surplus or deficit within operating expenses. When such assets are written off, the write off is made against the relevant allowance account. Subsequent recoveries of amounts previously written off are credited against operating expenses.

#### Payables from exchange transactions

Trade payables are initially measured at fair value, and are subsequently measured at amortised cost, using the effective interest rate method.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and demand deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of changes in value. These are initially and subsequently recorded at fair value.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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### 1.4 Financial instruments (continued)

#### Gains and losses

A gain or loss arising from a change in a financial asset or financial liability is recognised as follows:

- A gain or loss on a financial asset or financial liability classified as at fair value through surplus or deficit is recognised in surplus or deficit;
- A gain or loss on an available-for-sale financial asset is recognised directly in net assets, through the statement of changes in net assets, until the financial asset is derecognised, at which time the cumulative gain or loss previously recognised in net assets is recognised in surplus or deficit; and
- For financial assets and financial liabilities carried at amortised cost, a gain or loss is recognised in surplus or deficit when the financial asset or financial liability is derecognised or impaired, and through the amortisation process.

#### Derecognition

##### Financial assets

A financial asset (or, where applicable a part of a financial asset or part of a group of similar financial assets) is derecognised where:

- the rights to receive cash flows from the asset have expired;
- the municipality retains the right to receive cash flows from the asset, but has assumed an obligation to pay them in full without material delay to a third party under a 'pass-through' arrangement; or
- the municipality has transferred its rights to receive cash flows from the asset and either
  - has transferred substantially all the risks and rewards of the asset, or
  - has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

Where the municipality has transferred its rights to receive cash flows from an asset and has neither transferred nor retained substantially all the risks and rewards of the asset nor transferred control of the asset, the asset is recognised to the extent of the municipality's continuing involvement in the asset. Continuing involvement that takes the form of a guarantee over the transferred asset is measured at the lower of the original carrying amount of the asset and the maximum amount of consideration that the municipality could be required to repay. Where continuing involvement takes the form of a written and/or purchased option (including a cash-settled option or similar provision) on the transferred asset, the extent of the municipality's continuing involvement is the amount of the transferred asset that the municipality may repurchase, except that in the case of a written put option (including a cash-settled option or similar provision) on an asset measured at fair value, the extent of the municipality's continuing involvement is limited to the lower of the fair value of the transferred asset and the option exercise price.

##### Financial liabilities

A financial liability is derecognised when the obligation under the liability is discharged, cancelled or expires. Where an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in the respective carrying amounts is recognised in surplus or deficit.

### 1.5 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

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### 1.5 Leases (continued)

When a lease includes both land and buildings elements, the entity assesses the classification of each element separately.

#### Finance leases - lessee

Finance leases are recognised as assets and liabilities in the . at amounts equal to the fair value of the leased property or, if lower, the present value of the minimum lease payments. The corresponding liability to the lessor is included in the . as a finance lease obligation.

The discount rate used in calculating the present value of the minimum lease payments is the interest rate implicit in the lease.

Minimum lease payments are apportioned between the finance charge and reduction of the outstanding liability. The finance charge is allocated to each period during the lease term so as to produce a constant periodic rate on the remaining balance of the liability.

Any contingent rents are expensed in the period in which they are incurred.

#### Operating leases - lessee

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability.

### 1.6 Impairment of cash-generating assets

Cash-generating assets are those assets held by the municipality with the primary objective of generating a commercial return. When an asset is deployed in a manner consistent with that adopted by a profit-orientated entity, it generates a commercial return.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the . after deducting any accumulated depreciation and accumulated impairment losses thereon.

A cash-generating unit is the smallest identifiable group of assets held with the primary objective of generating a commercial return that generates cash inflows from continuing use that are largely independent of the cash inflows from other assets or groups of assets.

Costs of disposal are incremental costs directly attributable to the disposal of an asset, excluding finance costs and income tax expense.

Depreciation (Amortisation) is the systematic allocation of the depreciable amount of an asset over its useful life.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

Recoverable amount of an asset or a cash-generating unit is the higher of its fair value less costs to sell and its value in use.

Useful life is either:

- (a) the period of time over which an asset is expected to be used by the municipality; or

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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## Accounting Policies

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### 1.6 Impairment of cash-generating assets (continued)

(b) the number of production or similar units expected to be obtained from the asset by the municipality.

#### Identification

When the carrying amount of a cash-generating asset exceeds its recoverable amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable amount of the asset.

Irrespective of whether there is any indication of impairment, the municipality also test a cash-generating intangible asset with an indefinite useful life or a cash-generating intangible asset not yet available for use for impairment annually by comparing its carrying amount with its recoverable amount. This impairment test is performed at the same time every year. If an intangible asset was initially recognised during the current reporting period, that intangible asset was tested for impairment before the end of the current reporting period.

#### Value in use

Value in use of a cash-generating asset is the present value of the estimated future cash flows expected to be derived from the continuing use of an asset and from its disposal at the end of its useful life.

When estimating the value in use of an asset, the municipality estimates the future cash inflows and outflows to be derived from continuing use of the asset and from its ultimate disposal and the municipality applies the appropriate discount rate to those future cash flows.

#### Recognition and measurement (individual asset)

If the recoverable amount of a cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

Any impairment loss of a revalued cash-generating asset is treated as a revaluation decrease.

When the amount estimated for an impairment loss is greater than the carrying amount of the cash-generating asset to which it relates, the municipality recognises a liability only to the extent that is a requirement in the Standard of GRAP.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the cash-generating asset is adjusted in future periods to allocate the cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

#### Reversal of impairment loss

The municipality assess at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a cash-generating asset may no longer exist or may have decreased. If any such indication exists, the entity estimates the recoverable amount of that asset.

An impairment loss recognised in prior periods for a cash-generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. The carrying amount of the asset is increased to its recoverable amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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### 1.6 Impairment of cash-generating assets (continued)

A reversal of an impairment loss for a cash-generating asset is recognised immediately in surplus or deficit.

Any reversal of an impairment loss of a revalued cash-generating asset is treated as a revaluation increase.

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge for the cash-generating asset is adjusted in future periods to allocate the cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

A reversal of an impairment loss for a cash-generating unit is allocated to the cash-generating assets of the unit pro rata with the carrying amounts of those assets. These increases in carrying amounts are treated as reversals of impairment losses for individual assets. No part of the amount of such a reversal is allocated to a non-cash-generating asset contributing service potential to a cash-generating unit.

In allocating a reversal of an impairment loss for a cash-generating unit, the carrying amount of an asset is not increased above the lower of:

- its recoverable amount (if determinable); and
- the carrying amount that would have been determined (net of amortisation or depreciation) had no impairment loss been recognised for the asset in prior periods.

The amount of the reversal of the impairment loss that would otherwise have been allocated to the asset is allocated pro rata to the other assets of the unit.

### 1.7 Impairment of non-cash-generating assets

Cash-generating assets are those assets held by the municipality with the primary objective of generating a commercial return. When an asset is deployed in a manner consistent with that adopted by a profit-orientated entity, it generates a commercial return.

Non-cash-generating assets are assets other than cash-generating assets.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the . after deducting any accumulated depreciation and accumulated impairment losses thereon.

A cash-generating unit is the smallest identifiable group of assets held with the primary objective of generating a commercial return that generates cash inflows from continuing use that are largely independent of the cash inflows from other assets or groups of assets.

Costs of disposal are incremental costs directly attributable to the disposal of an asset, excluding finance costs and income tax expense.

Depreciation (Amortisation) is the systematic allocation of the depreciable amount of an asset over its useful life.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Useful life is either:

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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### 1.7 Impairment of non-cash-generating assets (continued)

- (a) the period of time over which an asset is expected to be used by the municipality; or
- (b) the number of production or similar units expected to be obtained from the asset by the municipality.

#### Identification

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

Irrespective of whether there is any indication of impairment, the entity also test a non-cash-generating intangible asset with an indefinite useful life or a non-cash-generating intangible asset not yet available for use for impairment annually by comparing its carrying amount with its recoverable service amount. This impairment test is performed at the same time every year. If an intangible asset was initially recognised during the current reporting period, that intangible asset was tested for impairment before the end of the current reporting period.

#### Recognition and measurement

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

Any impairment loss of a revalued non-cash-generating asset is treated as a revaluation decrease.

When the amount estimated for an impairment loss is greater than the carrying amount of the non-cash-generating asset to which it relates, the municipality recognises a liability only to the extent that is a requirement in the Standards of GRAP.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

#### Reversal of an impairment loss

The municipality assess at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a non-cash-generating asset may no longer exist or may have decreased. If any such indication exists, the municipality estimates the recoverable service amount of that asset.

An impairment loss recognised in prior periods for a non-cash-generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable service amount since the last impairment loss was recognised. The carrying amount of the asset is increased to its recoverable service amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss for a non-cash-generating asset is recognised immediately in surplus or deficit.

Any reversal of an impairment loss of a revalued non-cash-generating asset is treated as a revaluation increase.

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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### 1.8 Employee benefits

#### Short-term employee benefits

The cost of short-term employee benefits, (those payable within 12 months after the service is rendered, such as paid vacation leave and sick leave, bonuses, and non-monetary benefits such as medical care), is recognised in the period in which the service is rendered and is not discounted.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs.

The expected cost of surplus sharing and bonus payments is recognised as an expense when there is a legal or constructive obligation to make such payments as a result of past performance.

#### Defined contribution plans

Payments to defined contribution retirement benefit plans are charged as an expense as they fall due.

Payments made to industry-managed (or state plans) retirement benefit schemes are dealt with as defined contribution plans where the entity's obligation under the schemes is equivalent to those arising in a defined contribution retirement benefit plan.

### 1.9 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

Where the effect of time value of money is material, the amount of a provision is the present value of the expenditure expected to be required to settle the obligation.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Where some or all of the expenditure required to settle a provision is expected to be reimbursed by another party, the reimbursement is recognised when, and only when, it is virtually certain that reimbursement will be received if the municipality settles the obligation. The reimbursement is treated as a separate asset. The amount recognised for the reimbursement does not exceed the amount of the provision.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

Where discounting is used, the carrying amount of a provision increases in each period to reflect the passage of time. This increase is recognised as an interest expense.

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating deficits.

# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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## Accounting Policies

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### 1.9 Provisions and contingencies (continued)

If an entity has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

A constructive obligation to restructure arises only when an entity:

- has a detailed formal plan for the restructuring, identifying at least:
  - the activity/operating unit or part of a activity/operating unit concerned;
  - the principal locations affected;
  - the location, function, and approximate number of employees who will be compensated for services being terminated;
  - the expenditures that will be undertaken; and
  - when the plan will be implemented; and
- has raised a valid expectation in those affected that it will carry out the restructuring by starting to implement that plan or announcing its main features to those affected by it.

A restructuring provision includes only the direct expenditures arising from the restructuring, which are those that are both:

- necessarily entailed by the restructuring; and
- not associated with the ongoing activities of the municipality

No obligation arises as a consequence of the sale or transfer of an operation until the municipality is committed to the sale or transfer, that is, there is a binding arrangement.

After their initial recognition contingent liabilities recognised in entity combinations that are recognised separately are subsequently measured at the higher of:

- the amount that would be recognised as a provision; and
- the amount initially recognised less cumulative amortisation.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 24.

### 1.10 Revenue from exchange transactions

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

#### Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

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### 1.10 Revenue from exchange transactions (continued)

#### Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

#### Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date.

The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

When services are performed by an indeterminate number of acts over a specified time frame, revenue is recognised on a straight line basis over the specified time frame unless there is evidence that some other method better represents the stage of completion. When a specific act is much more significant than any other acts, the recognition of revenue is postponed until the significant act is executed.

When the outcome of the transaction involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

Service revenue is recognised by reference to the stage of completion of the transaction at the reporting date. Stage of completion is determined by the proportion that costs incurred to date bear to the total estimated costs of the transaction.

#### Interest received

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and
- The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Royalties are recognised as they are earned in accordance with the substance of the relevant agreements.

Dividends, or their equivalents are recognised, in surplus or deficit, when the municipality's right to receive payment has been established.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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### 1.11 Revenue from non-exchange transactions

Revenue comprises gross inflows of economic benefits or service potential received and receivable by an municipality, which represents an increase in net assets, other than increases relating to contributions from owners.

Conditions on transferred assets are stipulations that specify that the future economic benefits or service potential embodied in the asset is required to be consumed by the recipient as specified or future economic benefits or service potential must be returned to the transferor.

Control of an asset arise when the municipality can use or otherwise benefit from the asset in pursuit of its objectives and can exclude or otherwise regulate the access of others to that benefit.

Exchange transactions are transactions in which one entity receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of cash, goods, services, or use of assets) to another entity in exchange.

Expenses paid through the tax system are amounts that are available to beneficiaries regardless of whether or not they pay taxes.

Fines are economic benefits or service potential received or receivable by entities, as determined by a court or other law enforcement body, as a consequence of the breach of laws or regulations.

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, an municipality either receives value from another municipality without directly giving approximately equal value in exchange, or gives value to another municipality without directly receiving approximately equal value in exchange.

Restrictions on transferred assets are stipulations that limit or direct the purposes for which a transferred asset may be used, but do not specify that future economic benefits or service potential is required to be returned to the transferor if not deployed as specified.

Stipulations on transferred assets are terms in laws or regulation, or a binding arrangement, imposed upon the use of a transferred asset by entities external to the reporting municipality.

Transfers are inflows of future economic benefits or service potential from non-exchange transactions, other than taxes.

#### Recognition

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, except to the extent that a liability is also recognised in respect of the same inflow. As the municipality satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it reduces the carrying amount of the liability recognised and recognises an amount of revenue equal to that reduction.

#### Measurement

Revenue from a non-exchange transaction is measured at the amount of the increase in net assets recognised by the municipality. When, as a result of a non-exchange transaction, the municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability is recognised as revenue.



# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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### 1.12 Comparative figures

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year.

### 1.13 Unauthorised expenditure

Unauthorised expenditure means:

- overspending of a vote or a main division within a vote; and
- expenditure not in accordance with the purpose of a vote or, in the case of a main division, not in accordance with the purpose of the main division.

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

### 1.14 Fruitless and wasteful expenditure

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

### 1.15 Irregular expenditure

Irregular expenditure as defined in section 1 of the MFMA is expenditure other than unauthorised expenditure, incurred in contravention of or that is not in accordance with a requirement of any applicable legislation, including -

- (a) this Act; or
- (b) which has not been condoned in terms of section 170;
- (c) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of Municipality Systems Act, and which has not been condoned in terms of the Act;
- (d) expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act No.20 of 1998); or
- (e) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with a requirement of the supply chain management policy of the municipality or entity or any of the municipality's by-laws giving effect to such policy, and which has not been condoned in terms of such policy or by-laws but excludes expenditure by a municipality which falls within the definition of "unauthorised expenditure"

Irregular expenditure that was incurred and identified during the current financial and which was condoned before year end and/or before finalisation of the financial statements must also be recorded appropriately in the irregular expenditure register. In such an instance, no further action is also required with the exception of updating the note to the financial statements.

Irregular expenditure that was incurred and identified during the current financial year and for which condonement is being awaited at year end must be recorded in the irregular expenditure register. No further action is required with the exception of updating the note to the financial statements.

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### 1.15 Irregular expenditure (continued)

Where irregular expenditure was incurred in the previous financial year and is only condoned in the following financial year, the register and the disclosure note to the financial statements must be updated with the amount condoned.

Irregular expenditure that was incurred and identified during the current financial year and which was not condoned by the National Treasury or the relevant authority must be recorded appropriately in the irregular expenditure register. If liability for the irregular expenditure can be attributed to a person, a debt account must be created if such a person is liable in law. Immediate steps must thereafter be taken to recover the amount from the person concerned. If recovery is not possible, the accounting officer or accounting authority may write off the amount as debt impairment and disclose such in the relevant note to the financial statements. The irregular expenditure register must also be updated accordingly. If the irregular expenditure has not been condoned and no person is liable in law, the expenditure related thereto must remain against the relevant programme/expenditure item, be disclosed as such in the note to the financial statements and updated accordingly in the irregular expenditure register.

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

### 1.16 Use of estimates

The preparation of annual financial statements in conformity with Standards of GRAP requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the municipality's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the annual financial statements are disclosed in the relevant sections of the annual financial statements. Although these estimates are based on management's best knowledge of current events and actions they may undertake in the future, actual results ultimately may differ from those estimates.

### 1.17 Presentation of currency

These annual financial statements are presented in South African Rand.

### 1.18 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

### 1.19 Conditional grants and receipts

Revenue received from conditional grants, donations and funding are recognised as revenue to the extent that the municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. To the extent that the criteria, conditions or obligations have not been met a liability is recognised.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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### 2. New standards and interpretations

#### GRAP 23: Revenue from Non-exchange Transactions (Taxes and Transfers)

Revenue from non-exchange transactions arises when an entity receives value from another entity without directly giving approximately equal value in exchange. An asset acquired through a non-exchange transaction shall initially be measured at its fair value as at the date of acquisition.

This revenue will be measured at the amount of increase in net assets recognised by the municipality.

An inflow of resources from a non-exchange transaction recognised as an asset shall be recognised as revenue, except to the extent that a liability is recognised for the same inflow. As an entity satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it will reduce the carrying amount of the liability and recognise an amount equal to that reduction as revenue.

#### Anticipated Impact on annual financial statements

GRAP 23 contains additional guidance on conditions, restrictions and stipulations which may result in revenue being recognised at a different stage as under GAMAP 9.

Due to the nature of the non-exchange revenue received by the municipality, the impact of implementing GRAP 23 is not expected to be significant.

#### GRAP 21: Impairment of non-cash-generating assets

Non-cash-generating assets are assets other than cash-generating assets.

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, an entity estimates the recoverable service amount of the asset.

The present value of the remaining service potential of a non-cash-generating asset is determined using one of the following approaches:

- Depreciated replacement cost approach
- Restoration cost approach
- Service units approach

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss. An impairment loss is recognised immediately in surplus or deficit. Any impairment loss of a revalued non-cash-generating asset is treated as a revaluation decrease.

#### Anticipated impact on the annual financial statements

No material impact is expected. The requirements of GRAP 21 are similar to the requirements of IAS 36 *Impairment of assets* and IPSAS 21 *Impairment of non cash-generating assets* applied by the municipality during the 2012/13 financial year.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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### 2. New standards and interpretations (continued)

#### 2.1 Standards issued and not yet effective

The following standards expected to be applicable to the municipality have been issued, but are not yet effective:

The GRAP standards below will be applied by the municipality from the effective date determined by the Minister of Finance. The effective dates are currently unknown. International Financial Reporting Standards will be applied from the effective date of the Standard as indicated below.

##### **GRAP 24: Presentation of Budget Information**

The municipality is required to present a comparison of the budget amounts for which it is held publicly accountable and actual amounts either as a separate additional financial statement or as additional budget columns in the financial statements currently presented in accordance with Standards of GRAP. The comparison of budget and actual amounts shall present separately for each level of legislative oversight:

- the approved and final budget amounts;
- the actual amounts on a comparable basis; and
- by way of note disclosure, an explanation of material differences between the budget for which the municipality is held publicly accountable and actual amounts, unless such explanation is included in other public documents issued in conjunction with the financial statements, and a cross reference to those documents is made in the notes.

Where the municipality prepares its budget and annual financial statements on a comparable basis, it is required to include the comparison as an additional column in the primary annual financial statements.

Where the budget and annual financial statements are not prepared on a comparable basis, a separate statement is prepared called the 'Statement of Comparison of Budget and Actual Amounts'. This statement compares the budget amounts with the amounts in the annual financial statements adjusted to be comparable to the budget.

##### **Anticipated impact on annual financial statements**

**Although the municipality currently presents budget information in terms of legislation, additional disclosure is required in terms of GRAP 24.**

The standard will however not impact the measurement of figures presented in the annual financial statements and will only result in additional detail being disclosed in relation to the budget.

##### **IGRAP 7: The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction**

This Interpretation of the Standards of GRAP applies to all post-employment defined benefits and other long-term employee defined benefits.

For the purpose of this Interpretation of the Standards of GRAP, minimum funding requirements are any requirements to fund a post-employment or other long-term defined benefit plan.

The issues addressed in this Interpretation of the Standards of GRAP are:

- When refunds or reductions in future contributions should be regarded as available in accordance with paragraph .68 of the Standard of GRAP on Employee Benefits.
- How a minimum funding requirement might affect the availability of reductions in future contributions

The Interpretation of the Standards of GRAP addresses accounting by the entity that grants award credits to its customers.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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### 2. New standards and interpretations (continued)

The effective date of the interpretation is for years beginning on or after 01 April 2013.

The municipality expects to adopt the interpretation for the first time in the 2014 annual financial statements.

It is unlikely that the amendment will have a material impact on the municipality's annual financial statements.

#### **GRAP 106: Transfers of functions between entities not under common control**

The objective of this Standard is to establish accounting principles for the acquirer in a transfer of functions between entities not under common control. It requires an entity that prepares and presents financial statements under the accrual basis of accounting to apply this Standard to a transaction or other event that meets the definition of a transfer of functions. It includes a diagram and requires that entities consider the diagram in determining whether this Standard should be applied in accounting for a transaction or event that involves a transfer of functions or merger.

It furthermore covers Definitions, Identifying a transfer of functions between entities not under common control, The acquisition method, Recognising and measuring the difference between the assets acquired and liabilities assumed and the consideration transferred, Measurement period, Determining what is part of a transfer of functions, Subsequent measurement and accounting, Disclosure, Transitional provisions as well as the Effective date of the standard.

The effective date of the standard is for years beginning on or after 01 April 2014.

The municipality expects to adopt the standard for the first time in the 2015 annual financial statements.

It is unlikely that the amendment will have a material impact on the municipality's annual financial statements.

#### **GRAP 107: Mergers**

The objective of this Standard is to establish accounting principles for the acquirer in a transfer of functions between entities not under common control. It requires an entity that prepares and presents financial statements under the accrual basis of accounting to apply this Standard to a transaction or other event that meets the definition of a transfer of functions. It includes a diagram and requires that entities consider the diagram in determining whether this Standard should be applied in accounting for a transaction or event that involves a transfer of functions or merger.

It furthermore covers Definitions, Identifying a transfer of functions between entities not under common control, The acquisition method, Recognising and measuring the difference between the assets acquired and liabilities assumed and the consideration transferred, Measurement period, Determining what is part of a transfer of functions, Subsequent measurement and accounting, Disclosure, Transitional provisions as well as the Effective date of the standard.

The effective date of the standard is for years beginning on or after 01 April 2014.

The municipality expects to adopt the standard for the first time in the 2015 annual financial statements.

It is unlikely that the amendment will have a material impact on the municipality's annual financial statements.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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### 2. New standards and interpretations (continued)

#### GRAP 20: Related parties

The objective of this standard is to ensure that a reporting entity's annual financial statements contain the disclosures necessary to draw attention to the possibility that its financial position and surplus or deficit may have been affected by the existence of related parties and by transactions and outstanding balances with such parties.

An entity that prepares and presents financial statements under the accrual basis of accounting (in this standard referred to as the reporting entity) shall apply this standard in:

- a) identifying related party relationships and transactions;
- b) identifying outstanding balances, including commitments, between an entity and its related parties;
- c) identifying the circumstances in which disclosure of the items in (a) and (b) is required; and
- d) determining the disclosures to be made about those items.

This standard requires disclosure of related party relationships, transactions and outstanding balances, including commitments, in the consolidated and separate financial statements of the reporting entity in accordance with the Standard of GRAP on Consolidated and Separate Financial Statements. This standard also applies to individual annual financial statements.

Disclosure of related party transactions, outstanding balances, including commitments, and relationships with related parties may affect users' assessments of the financial position and performance of the reporting entity and its ability to deliver agreed services, including assessments of the risks and opportunities facing the entity. This disclosure also ensures that the reporting entity is transparent about its dealings with related parties.

The standard states that a related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control. As a minimum, the following are regarded as related parties of the reporting entity:

- a) A person or a close member of that person's family is related to the reporting entity if that person:
  - (i) has control or joint control over the reporting entity;
  - (ii) has significant influence over the reporting entity;
  - (iii) is a member of the management of the entity or its controlling entity.
- b) An entity is related to the reporting entity if any of the following conditions apply:
  - (i) the entity is a member of the same economic entity (which means that each controlling entity, controlled entity and fellow controlled entity is related to the others);
  - (ii) one entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of an economic entity of which the other entity is a member);
  - (iii) both entities are joint ventures of the same third party;
  - (iv) one entity is a joint venture of a third entity and the other entity is an associate of the third entity;
  - (v) the entity is a post-employment benefit plan for the benefit of employees of either the entity or an entity related to the entity. If the reporting entity is itself such a plan, the sponsoring employers are related to the entity;
  - (vi) the entity is controlled or jointly controlled by a person identified in (a); and
  - (vii) a person identified in (a)(i) has significant influence over that entity or is a member of the management of that entity (or its controlling entity).

The standard furthermore states that related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party, regardless of whether a price is charged.

The standard elaborates on the definitions and identification of:

- Close member of the family of a person;
- Management;
- Related parties;

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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### 2. New standards and Interpretations (continued)

- Remuneration; and
- Significant influence

The standard sets out the requirements, inter alia, for the disclosure of:

- Control;
- Related party transactions; and
- Remuneration of management

The effective date of the standard is for years beginning on or after 01 April 2013.

The municipality expects to adopt the standard for the first time in the 2014 annual financial statements.

It is unlikely that the standard will have a material impact on the municipality's annual financial statements.

### 3. Financial assets by category

The accounting policies for financial instruments have been applied to the line items below:

#### 2012

	Loans and receivables	Total
Receivables from non-exchange transactions	851 767	851 767
Cash and cash equivalents	41 535 826	41 535 826
Vat receivable	2 237 775	2 237 775
Receivable from non-exchange transaction - RSC levies	7 212	7 212
	<b>44 632 580</b>	<b>44 632 580</b>

#### 2011

	Loans and receivables	Total
Receivables from non-exchange transactions	1 983 221	1 983 221
Cash and cash equivalents	17 248 509	17 248 509
VAT receivable	2 859 880	2 859 880
Receivable from non-exchange transaction - RSC levies	7 212	7 212
	<b>22 098 822</b>	<b>22 098 822</b>

### 4. Receivables from non-exchange transactions

Operating lease prepayment	-	13 427
Sundry debtors	352 990	300 674
Suspense account - unidentified payment	304 143	304 143
Seconded councillor's salaries overpayment	1 784 288	1 784 288
Councillors over payments	109 436	126 818
Motheo District funds receivable	709 066	-
Impairment provision	(2 408 156)	(546 129)
	<b>851 767</b>	<b>1 983 221</b>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
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### 4. Receivables from non-exchange transactions (continued)

#### Suspense account - unidentified payment

Payment relates to a transaction against the bank account and cashbook on 14 May 2009. No supporting documentation can be traced to identify the nature and the depositors of this batch payment processed.

#### Credit quality of receivables from non-exchange transactions

The credit quality of receivables from non-exchange transactions that are neither past nor due nor impaired can be assessed by reference to external credit ratings (if available) or to historical information about counterparty default rates.

#### Receivables from non-exchange transactions impaired

As of 30 June 2012, R 2 408 156 (2011: R 546 129) sundry receivables with a carrying amount of R3 259 923 (2011: R2 529 350) were impaired and provided for.

The ageing of these receivables are as follows:

0 to 3 months	758 216	15 688
3 to 6 months	48 154	19 200
Over 6 months	45 397	1 948 333

#### Reconciliation of impairment of receivables from non-exchange transactions

Opening balance	546 129	324 544
Impairment - current year	1 862 027	221 585
	<u>2 408 156</u>	<u>546 129</u>

The maximum exposure to credit risk at the reporting date is the fair value of each class of receivables mentioned above. The municipality does not hold any collateral as security.

### 5. Receivables from non-exchange transactions - RSC Levies

RSC levies	49 087 074	49 087 074
Impairment	(49 079 862)	(49 079 862)
	<u>7 212</u>	<u>7 212</u>

#### Receivables from non-exchange transactions - RSC Levies impaired

As of 30 June 2012, receivables from non-exchange transactions - RSC levies with a carrying amount of

R 49 087 074 (2011: R 49 087 074) were impaired and provided for.

The amount of the provision was R 49 079 862 as of 30 June 2012 (2011: R 49 079 862).

The ageing of these loans is as follows:

Over 12 months	49 087 074	49 087 074
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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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### 5. Receivables from non-exchange transactions - RSC Levies (continued)

#### Reconciliation of provision for impairment of receivables from non-exchange transactions - RSC levies

Opening balance	49 079 862	-
Provision for impairment	-	49 079 862
	<u>49 079 862</u>	<u>49 079 862</u>

The maximum exposure to credit risk at the reporting date is the fair value of each class of receivables mentioned above. The municipality does not hold any collateral as security.

### 6. VAT receivable

VAT receivable	<u>2 237 775</u>	<u>2 859 880</u>
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The municipality accounts for VAT on the payments basis.

### 7. Cash and cash equivalents

Cash and cash equivalents consist of:

Bank balances	1 239 156	1 747 403
Short-term deposits	40 296 670	15 501 106
	<u>41 535 826</u>	<u>17 248 509</u>

#### The municipality had the following bank accounts

Account number / description	Bank statement balances			Cash book balances		
	30 June 2012	30 June 2011	30 June 2010	30 June 2012	30 June 2011	30 June 2010
ABSA Bank - Cheque Account - 770-150-841	1 239 156	1 747 403	6 129 983	1 239 156	1 747 403	6 164 983
ABSA Bank - Call Account - 921-300-0832	613 747	613 131	610 492	613 747	613 131	610 492
ABSA Bank - Fixed Deposit Account - 206-206-4985	36 389 828	11 748 844	1 177 950	36 389 828	11 748 844	1 177 950
FNB Bank - Fixed Deposit Account - 712-733-40-226	3 293 095	3 139 131	2 976 864	3 293 095	3 139 131	2 976 864
<b>Total</b>	<u>41 535 826</u>	<u>17 248 509</u>	<u>10 895 289</u>	<u>41 535 826</u>	<u>17 248 509</u>	<u>10 930 289</u>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand 2012 2011  
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### 8. Property, plant and equipment

	2012			2011		
	Cost / Valuation	Accumulated depreciation and impairment losses	Carrying value	Cost / Valuation	Accumulated depreciation and impairment losses	Carrying value
Furniture and fixtures	956 688	(339 012)	617 676	929 403	(205 475)	723 928
Motor vehicles	870 628	(870 628)	-	1 034 984	(828 662)	206 322
IT equipment	2 766 609	(1 495 571)	1 271 038	2 159 683	(948 127)	1 211 556
Non-current assets held for sale	2	-	2	-	-	-
<b>Total</b>	<b>4 593 927</b>	<b>(2 705 211)</b>	<b>1 888 716</b>	<b>4 124 070</b>	<b>(1 982 264)</b>	<b>2 141 806</b>

#### Reconciliation of property, plant and equipment - 2012

	Opening balance	Additions	Classified as held for sale	Depreciation	Disposals	Total
Furniture and fixtures	723 928	27 285	-	(133 537)	-	617 676
Motor vehicles	206 322	-	(2)	(176 441)	(29 879)	-
IT equipment	1 211 556	614 423	-	(548 719)	(6 222)	1 271 038
Non-current assets held for sale	-	-	2	-	-	2
	<b>2 141 806</b>	<b>641 708</b>	<b>-</b>	<b>(858 697)</b>	<b>(36 101)</b>	<b>1 888 716</b>

#### Reconciliation of property, plant and equipment - 2011

	Opening balance	Additions	Depreciation	Total
Furniture and fixtures	563 553	272 000	(111 625)	723 928
Motor vehicles	413 177	-	(206 855)	206 322
IT equipment	1 162 946	417 064	(368 454)	1 211 556
	<b>2 139 676</b>	<b>689 064</b>	<b>(686 934)</b>	<b>2 141 806</b>

#### Other information

##### Proceeds for property, plant and equipment that were impaired, lost or given up and is included in surplus or deficit

IT equipment 97 238 -

Motor vehicles with a zero book value are still in use at 30 June 2012.

IT equipment with a carrying value of R287 809 (2011: R518 056) is leased under a finance lease. Refer to note 10.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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### 8. Property, plant and equipment (continued)

In the prior year the municipality disclosed their property, plant and equipment as well as intangible assets using directive 4. In the 2011/2012 annual financial statements the municipality made use of directive 7 to account for their property, plant and equipment and intangible assets in terms of GRAP 17 and GRAP 102. Below is a summary of the directive 7.

#### Directive 7

When an entity initially recognises an asset using the Standards of GRAP, it measures such assets using either cost or fair value at the date of acquisition (acquisition cost). Where the acquisition cost of an asset is not available on the adoption of the Standards of GRAP, acquisition cost is measured using a surrogate value (deemed cost) at the date an entity adopts the Standards of GRAP (measurement date). Deemed cost is determined as the fair value of an asset at the measurement date.

### 9. Intangible assets

	2012			2011		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software, other	1 602 044	(609 680)	992 364	116 146	(105 963)	10 183

#### Reconciliation of Intangible assets - 2012

	Opening balance	Additions	Amortisation	Total
Computer software, other	10 183	1 485 896	(503 715)	992 364

#### Reconciliation of intangible assets - 2011

	Opening balance	Additions	Amortisation	Total
Computer software, other	9 644	101 748	(101 209)	10 183

#### Other information

In the prior year the municipality disclosed their property, plant and equipment as well as intangible assets using directive 4. In the 2011/2012 annual financial statements the municipality made use of directive 7 to account for their property, plant and equipment and intangible assets in terms of GRAP 17 and GRAP 102. Below is a summary of the directive 7.

#### Directive 7

When an entity initially recognises an asset using the Standards of GRAP, it measures such assets using either cost or fair value at the date of acquisition (acquisition cost). Where the acquisition cost of an asset is not available on the adoption of the Standards of GRAP, acquisition cost is measured using a surrogate value (deemed cost) at the date an entity adopts the Standards of GRAP (measurement date). Deemed cost is determined as the fair value of an asset at the measurement date.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>10. Finance lease obligation</b>		
<b>Minimum lease payments due</b>		
- within one year	635 397	556 248
- in second to fifth year inclusive	162 249	797 641
	<u>797 646</u>	<u>1 353 889</u>
less: future finance charges	(295 974)	(626 624)
<b>Present value of minimum lease payments</b>	<u><b>501 672</b></u>	<u><b>727 265</b></u>
<b>Present value of minimum lease payments due</b>		
- within one year	359 880	225 597
- in second to fifth year inclusive	141 792	501 668
	<u><b>501 672</b></u>	<u><b>727 265</b></u>
Non-current liabilities	141 792	501 668
Current liabilities	359 880	225 597
	<u><b>501 672</b></u>	<u><b>727 265</b></u>

It is the municipality's policy to lease certain office equipment under finance leases.

The average lease term is between 3-5 years and the average effective borrowing rate was between 9% and 15.5% (2011: 10 to 15%).

Interest rates are linked to prime at the contract date. All leases escalate at 15% p.a and no arrangements have been entered into for contingent rent.

### 11. Operating lease asset (accrual)

Non-current liabilities	-	-
Current liabilities	(3 200)	(12 700)
	<u><b>(3 200)</b></u>	<u><b>(12 700)</b></u>

### 12. Payables from exchange transactions

Accrued leave pay	2 365 974	2 415 442
Accrued bonus	782 682	1 107 594
Bank transactions outstanding at year end	1 152 791	-
Councillors pension funds	224 069	224 069
UIF Overdeducted from employees	191 563	191 563
Councillors salaries under payments	5 535	5 535
Legal fees - RSC levies	16 725 354	17 073 255
South African Revenue Services - employees taxes	496 395	-
Trade payables	2 533 856	4 777 946
Unallocated deposits - RSC levies	1 516 161	1 516 161
	<u><b>25 994 380</b></u>	<u><b>27 311 565</b></u>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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### 12. Payables from exchange transactions (continued)

Unallocated deposits relate to RSC levies receipts received from unidentified levy payers. These amounts are to be transferred to the municipal attorney to be held in trust until all legal matters pending between the RSC levy payers association and the municipality are resolved.

### 13. Unspent conditional grants and receipts

Unspent conditional grants and receipts comprises of:

Department of Public Works Programme	961 000	-
COGTA - Finance support grant	-	566 855
Department of Transport - Rural Development	-	6 904
Municipal System Improvement Grant (MSIG)	105 722	-
Municipal Infrastructure Grant (MIG)	-	780 912
	<u>1 066 722</u>	<u>1 354 671</u>

#### Movement during the year

Balance at the beginning of the year	1 354 671	3 993 705
Received during the year	5 001 000	2 113 599
Income recognition during the year	(4 501 133)	(3 752 633)
Deducted from equitable share grant	(787 816)	(1 000 000)
	<u>1 066 722</u>	<u>1 354 671</u>

The nature and extent of government grants and their conditions, restrictions and other contingencies attached to these government grants have not been fulfilled and hence recognised in the annual financial statements as unspent conditional grants.

Significant decreases in the level of government grants received is as a result of the municipality no longer receiving Municipal Infrastructure Grants (MIG).

See note 15 for the reconciliation of other grants from National/Provincial Government.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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### 14. Financial liabilities by category

The accounting policies for financial instruments have been applied to the column items below:

#### 2012

	Financial liabilities at amortised cost	Total
Finance lease - non current	141 792	141 792
Finance lease - current	359 880	359 880
Other financial liabilities - current	1 066 722	1 066 722
Payables from exchange transactions	22 845 724	22 845 724
Operating leases	3 200	3 200
	<b>24 417 318</b>	<b>24 417 318</b>

#### 2011

	Financial liabilities at amortised cost	Total
Finance lease - non current	501 668	501 668
Finance lease - current	225 597	225 597
Other financial liabilities - current	1 354 671	1 354 671
Payables from exchange transactions	23 788 526	23 788 526
Operating leases	12 700	12 700
	<b>25 883 162</b>	<b>25 883 162</b>

### 15. Government grants and subsidies

Equitable share	70 308 000	59 867 545
MIG Grant	-	740 923
Other government grants and subsidies	-	190 000
Department of Public Works Programme	-	266 000
Department of Transport	-	336 551
LG Seta skills development grant	152 595	173 599
Finance Management Grant	1 250 000	1 000 000
Municipal Systems Improvement Grant	684 278	878 415
COGTA Grant - Legal fees assistance	2 000 000	1 000 000
COGTA - Finance support grant	566 855	433 145
Motheo District Grant	18 332 577	-
Conditional grants deducted from equitable share	787 816	-
	<b>94 082 121</b>	<b>64 886 178</b>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>15. Government grants and subsidies (continued)</b>		
<b>MIG Grant</b>		
Balance unspent at beginning of year	780 911	1 521 834
Conditions met - transferred to revenue	-	(740 923)
Deducted from equitable share	(780 911)	-
	<u>-</u>	<u>780 911</u>
<b>COGTA - Finance support grant</b>		
Balance unspent at beginning of year	566 855	1 000 000
Conditions met - transferred to revenue	(566 855)	(433 145)
	<u>-</u>	<u>566 855</u>
<b>Department of Transport</b>		
Balance unspent at beginning of year	6 904	343 455
Conditions met - transferred to revenue	-	(336 551)
Deducted from equitable share	(6 904)	-
	<u>-</u>	<u>6 904</u>
<b>Equitable share</b>		
Amount receivable per DORA 2012	72 399 000	59 867 545
Amount actually received 2012	(70 308 000)	(59 867 545)
Deducted from outstanding conditional grants	(787 816)	-
Overdeduction on current year equitable share per DORA	(1 303 184)	-
	<u>-</u>	<u>-</u>
<b>Department of Public Works Programme</b>		
Current-year receipts	961 000	266 000
Conditions met - transferred to revenue	-	(266 000)
	<u>961 000</u>	<u>-</u>
Conditions still to be met - remain liabilities (see note 13)		
<b>Financial Management Grant</b>		
Current-year receipts	1 250 000	1 000 000
Conditions met - transferred to revenue	(1 250 000)	(1 000 000)
	<u>-</u>	<u>-</u>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>15. Government grants and subsidies (continued)</b>		
<b>Municipal Systems Improvement Grant (MSIG)</b>		
Balance unspent at beginning of year	-	128 415
Current-year receipts	790 000	750 000
Conditions met - transferred to revenue	(684 278)	(878 415)
	<u>105 722</u>	<u>-</u>
Conditions still to be met - remain liabilities (see note 13)		
<b>COGTA - Legal support grant</b>		
Current-year receipts	2 000 000	1 000 000
Conditions met - transferred to revenue	(2 000 000)	(1 000 000)
	<u>-</u>	<u>-</u>
<b>Industrial Development Corporation grant</b>		
Current-year receipts	-	190 000
Conditions met - transferred to revenue	-	(190 000)
	<u>-</u>	<u>-</u>
<b>LG Seta - skills development grant</b>		
Current-year receipts	-	173 599
Conditions met - transferred to revenue	-	(173 599)
	<u>-</u>	<u>-</u>
<b>Motheo District Grant</b>		
Current-year receipts	18 332 577	-
Conditions met - transferred to revenue	(18 332 577)	-
	<u>-</u>	<u>-</u>
<b>16. Investment revenue</b>		
<b>Finance income</b>		
Bank	2 098 314	993 779
Interest on VAT deposit	414	-
	<u>2 098 728</u>	<u>993 779</u>

The amount included in Investment revenue arising from non-exchange transactions amounted to R 2 098 728.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>17. Finance costs</b>		
Finance leases	335 618	316 607
<b>18. General expenses</b>		
Advertising	539 855	218 912
Auditors remuneration	1 214 487	1 409 779
Bank charges	31 601	31 546
Capacity building councillors	-	237 085
Cleaning	349 904	330 708
Community development and training	208 160	654 614
Computer expenses	2 751 493	547 412
Conferences and delegations	-	10 000
Consulting and professional fees	4 564 675	5 917 621
District audit committee	25 102	48 056
District municipality community projects	1 403 662	-
Entertainment	209 251	251 989
Finalisation of creditable IDP	46 810	181 700
Grants and subsidies paid	13 556 851	-
Infrastructure project expenditure	468 315	1 077 364
Insurance	160 838	117 239
Lease rentals on operating lease	133 500	132 400
Magazines, books and periodicals	58 529	109 760
Marketing and promotions	359 373	352 889
Mayoral special projects	-	6 023 640
MFMA support program	334 932	-
Motor vehicle expenses	696 932	1 021 534
Policy development	-	1 352 355
Placement fees	1 120	108 549
Printing and stationery	325 885	192 056
Public participation	144 164	1 078 555
Royalties and license fees	12 418	-
Sampling of food and water	184 581	-
Security	208 333	500 000
Subscriptions and membership fees	408 849	240 959
Team building	-	190 680
Telephone and fax	1 042 309	487 542
Tourism development	18 800	60 395
Training	45 210	48 538
Travel and subsistence	1 325 303	1 978 097
	<b>30 831 242</b>	<b>24 911 974</b>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>19. Remuneration related costs</b>		
Basic	26 400 796	20 724 101
Bonus	794 979	1 117 136
Car allowance	4 358 315	3 528 717
Cellphone allowance	129 558	134 639
Housing benefits and allowances	318 454	951 974
Leave pay provision charge	(49 468)	(512 012)
Leave redemption	270 882	-
Long-service awards	-	25 108
Medical aid - company contributions	2 453 781	1 964 006
Other payroll levies	2 727	271 189
Overtime payments	12 571	-
SDL	284 433	233 008
Travel, motor car, accommodation, subsistence and other allowances	243 948	284 245
UIF contributions	104 669	257 946
	<b>35 325 645</b>	<b>28 980 057</b>

The above total remuneration cost includes the cost to company of officials and councillors for the period ended 30 June 2012.

The details of remuneration paid to councillors are disclosed in note 19.

Remuneration paid to key personnel are disclosed below.

### Remuneration of former municipal manager - Mr. MP Moloi

Other	-	155 323
	<u>-</u>	<u>-</u>

Mr. MP Moloi terminated his services with the municipality on 30 September 2009.

Outstanding leave balance was paid to Mr. MP Moloi during the previous financial period in accordance to the Main Collective Agreement.

### Remuneration of Acting Accounting Officer - Ms. TPM Lebenya

Annual Remuneration	465 476	520 616
Car Allowance	169 264	177 964
Contributions to UIF, Medical, Pension Funds and Skills Development	7 881	-
Travel, motor car, accommodation, subsistence and other allowances	41 440	20 594
Cellphone allowance	14 400	7 200
Acting allowance	38 119	-
	<b>736 580</b>	<b>726 374</b>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand 2012 2011  
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### 19. Remuneration related costs (continued)

#### Remuneration of manager Corporate Services - Ms. NF Malatjie

Annual Remuneration	434 779	355 370
Car allowance	129 666	97 249
Annual bonuses	33 993	20 969
Contributions to UIF, Medical, Pension Funds and Skills Development	113 321	-
Travel, motor car, accommodation, subsistence and other allowances	37 160	37 079
Acting allowance	-	67 092
	<u>748 919</u>	<u>577 759</u>

Ms. NF Malatjie employed as the Corporate Support Manager was appointed as the Acting Corporate Services Manager from 1 August 2009 to 30 September 2010.

#### Remuneration of Supply Chain Manager - Ms. EN Mtimkulu

Annual Remuneration	432 712	454 351
Car allowance	-	21 611
Housing allowance	6 264	-
Annual bonuses	36 059	33 992
Contributions to UIF, Medical, Pension Funds and Skills Development	115 228	-
Cellphone	-	2 400
Acting allowance	-	48 248
Other	-	3 514
	<u>590 263</u>	<u>564 116</u>

Ms. EN Mtimkulu employed as the Supply Chain Manager at the municipality was appointed as the Acting Chief Financial Officer from 1 November 2009 to 30 September 2010.

#### Manager infrastructure - Mr. B Mphahlele

Annual Remuneration	432 712	408 589
Car Allowance	138 363	125 693
Contributions to UIF, Medical, Pension Funds and Skills Development	124 171	-
Cellphone	12 000	12 000
Annual bonuses	36 059	33 992
Travel, motor car, accommodation, subsistence and other allowances	50 369	90 148
Other	3 600	3 600
	<u>797 274</u>	<u>674 022</u>

Mr. B Mphahlele appointed as the manager of infrastructure was appointed as the Acting executive manager LED & Tourism on 1 May 2010 to 30 November 2010. No acting allowance is paid to him as he falls into the remuneration bracket of a full time executive manager.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>19. Remuneration related costs (continued)</b>		
<b>Remuneration of Acting executive manager Governance - Mr. T Motaung</b>		
Annual Remuneration	379 040	412 618
Car Allowance	119 976	128 978
Annual bonuses	31 264	29 472
Contributions to UIF, Medical, Pension Funds and Skills Development	6 609	-
Back pay	-	9 466
Travel, motor car, accommodation, subsistence and other allowances	52 620	108 675
Acting allowance	-	65 555
	<b>589 509</b>	<b>754 764</b>

Mr. T Motaung was appointed as the Acting executive manager Governance on 1 April 2010.

### Former Municipal Manager - Ms. MRE Mogopodi

Annual Remuneration	439 989	620 214
Car Allowance	69 676	186 453
Housing allowance	40 142	46 573
Contributions to UIF, Medical, Pension Funds and Skills Development	132 472	30 000
Travel, motor car, accommodation, subsistence and other allowances	35 915	63 786
Leavepay	46 492	-
Cellphone	11 469	19 500
	<b>776 155</b>	<b>966 526</b>

Ms. MRE Mogopodi was appointed as the Municipal Manager and commenced her term of employment on 14 June 2010. She resigned at the end of February 2012.

### Remuneration of Chief Financial Officer - Mr. HI Lebusa

Annual Remuneration	572 100	402 408
Car Allowance	180 000	135 000
Housing allowance	47 900	35 925
Contributions to UIF, Medical, Pension Funds and Skills Development	9 281	-
Travel, motor car, accommodation, subsistence and other allowances	60 026	14 775
Cellphone	14 400	10 800
	<b>883 707</b>	<b>598 908</b>

Mr HI Lebusa was appointed as the Chief Financial Officer and commenced his term of office from 1 October 2010.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>19. Remuneration related costs (continued)</b>		
<b>Remuneration of executive manager Corporate Service - Ms P Moloi</b>		
Annual Remuneration	484 000	339 666
Car Allowance	156 000	117 000
Contributions to UIF, Medical, Pension Funds and Skills Development	92 019	60 001
Travel, motor car, accommodation, subsistence and other allowances	31 779	8 301
Cellphone	14 400	10 800
	<b>778 198</b>	<b>535 768</b>

Ms. P Moloi was appointed as the Executive manager Corporate Service and commenced her term of office from 1 October 2010.

### Acting executive manager LED & Tourism - S Lengoabala

Annual Remuneration	-	286 590
Car Allowance	-	68 797
Performance and other bonuses	-	23 887
Acting allowance	-	115 335
Travel, motor car, accommodation, subsistence and other allowances	-	30 956
Cellphone	-	7 200
Other	-	17 514
	-	<b>550 279</b>

Mr. S Lengoabala manager in the Executive Mayor's office was appointed as the Acting executive manager LED & Tourism on 1 December 2010.

### 20. Remuneration of councillors

Executive Mayor - Her Majesty Queen Mathokoana	-	606 570
Executive Mayor - Dr BE Mzangwa	797 548	-
Mayoral Committee Members	3 911 645	4 037 649
Speaker - Ms. AM Nthedi	-	452 177
Councillors	1 977 414	1 578 055
Chief Whip - Mr. PH Motsoeneng	-	46 984
Seconded councillors overpayments - to be recovered	-	(196 668)
Speaker - Mr. MS Maduna	370 939	-
Chief Whip - Ms. MS Moleleki	534 009	-
	<b>7 591 555</b>	<b>6 524 767</b>

### In-kind benefits

The Executive Mayor, Deputy Executive Mayor, Speaker and Mayoral Committee Members are full-time. The Executive Mayor, Deputy Executive Mayor, Speaker and Chief whip is provided with an office and secretarial support at the cost of the Council. The Mayoral Committee Members are provided with pool secretarial support and offices at the cost of the Council.

The Executive Mayor has the use of separate Council owned vehicles for official duties.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

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Figures in Rand	2012	2011 Restated
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### 21. Operating lease

Operating lease payments represent rentals payable by the municipality for the premises at 154 Cambridge Street, Bethlehem, Free State.

The lease was negotiated for a period of three years. The rentals escalate at 10% on an annual basis. Currently monthly rentals repayments are R13 794 including VAT.

The municipality has the option of renewing the lease for a further period of 3 years at the end of the current lease period on the same terms and conditions as the original lease agreement, at a rental to be agreed upon amongst the parties on termination of the current lease agreement. Should the lessee not give the lessor notice of his intention not to exercise the said option by registered post, not later than 6 months before expiry of the first period of the lease, the option will be deemed to have been automatically renewed on a month to month basis.

Operating lease payments represent rentals payable by the municipality for the mayoral vehicle leased from the Department of Roads and Transport.

The lease was negotiated for a period of three years. The daily and kilometer tariff is reviewed annually. The tariff charged to the Municipality will at all times be on standard tariff scales applicable to other government departments. Currently monthly rentals repayments are R33 203 including VAT.

### 22. Cash generated from operations

Surplus	25 103 076	9 628 993
<b>Adjustments for:</b>		
Depreciation and amortisation	1 362 417	787 477
(Gain) / Loss of assets due to theft/disposal	(61 137)	23 628
Finance costs - Finance leases	335 618	316 607
Debt impairment	1 862 027	221 586
Movements in operating lease assets and accruals	(9 500)	3 400
<b>Changes in working capital:</b>		
Receivables from non-exchange transactions	(730 573)	97 503
Payables from exchange transactions	(1 317 182)	(8 544 369)
VAT receivable	622 105	7 944 611
Unspent conditional grants and receipts	(287 949)	(2 639 034)
	<u>26 878 902</u>	<u>7 840 402</u>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>23. Commitments</b>		
<b>23.1 Commitments in respect of operating expenditure</b>		
<b>Approved and contracted for- Budget rolled forward</b>		
• Gravel Road - Hasethunya	2 599 010	787 057
• Upgrade Gravel Road - Rosendal	149 889	-
• Upgrade Gravel Road - Arlington	83 768	-
• Oxidation Ponds - Memel / Zamani	1 445 543	-
• Upgrade Gravel Road - Meqheleng	1 658 559	-
• Brick Block Project - Ladybrand	947 085	-
• Oxidation Ponds - Thaba Patchoa	1 085 000	-
• Installation - Solar Spotlights	8 982 526	-
• Installation of toilet in Platberg	2 500 000	-
• Compilation of GRAP compliant fixed asset register	12 919	-
• E-venus financial management system	631 179	-
	<b>20 095 478</b>	<b>787 057</b>

This committed expenditure relates to Infrastructure support in various areas and will be financed by available bank facilities. The project is expected to be completed by the 2nd quarter of the 2012/2013 financial period.

### 23.2 Operating leases - as lessee (expense)

<b>Minimum lease payments due</b>		
- within one year	434 736	141 900
- in second to fifth year inclusive	531 248	36 300
	<b>965 984</b>	<b>178 200</b>

## 24. Contingencies

### RSC levy payers association vs Municipality

The municipality has a contingent liability of R80 million as a result of a legal dispute between the municipality and levy rate payers. The background and details of this contingent liability are provided below.

According to the now abolished RSC Levies Act all entities doing business within the jurisdiction of the District Municipality must pay levies to that municipality. This legislation was terminated on 30 June 2006, and the 13 555 levy payers had until 30 June 2008 to settle their outstanding levies.

During 2007/08, the municipality appointed Podbielski Mhlambi Inc attorneys to assist with the levies debt collection of the amount owed by rate payers. The RSC legislation stipulated that the amount to be recovered should be calculated as a percentage of the levy payer's revenue and salaries cost.

The total value of these levy debtors (both registered and unregistered) was originally estimated at R49 million before impairment (refer note 5).

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
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### 24. Contingencies (continued)

Some of the levy rate payers opposed the method of calculation of the levies in court and the municipality lost the first case. The municipality is currently preparing its case for application for leave to appeal the previous Court judgment, which commenced in August 2010 and is still currently proceeding. Should the municipality be unsuccessful in their appeal, it is estimated that legal costs of R80 million will be payable to the attorneys acting for the levy payers. An accurate valuation and possible outcome cannot be determined due to the unique nature of the case.

Additional details on the legal fees incurred and paid to date as well as levy debtors recovered are provided below.

To date only R4 697 667 was recovered from levy rate payers by Podbielski Mhlambi Inc and an additional R1 516 161 was paid directly to the municipality. The total levy debtors amount recovered to date is therefore R6 213 828. The legal fee billed to date is R41 798 650 of which R25 505 893 has been paid to Podbielski Mhlambi Inc attorneys.

The reconciliation below shows the legal fees billed and paid and debt collection to date per financial year.

Financial year	Legal fees billed	Legal fees paid	Fees outstanding	Debt Collected**
Prior 2009	21 976 005	-	8 932 073	3 178 053
2010	13 954 357	(6 500 000)	7 454 357	1 195 207
2011	4 648 786	(3 961 961)	686 825	221 930
2012	<u>1 219 502</u>	<u>(2 000 000)</u>	<u>(780 498)</u>	<u>102 477</u>
Total	<u>41 798 650</u>	<u>(25 505 893)</u>	<u>16 292 757</u>	<u>4 697 667</u>

\*\*Debt collected to date excludes the additional amount of R1 516 161 paid directly to the municipality (Refer to note 11).

The outstanding legal fees of R16 725 354 has been raised as a liability (refer to note 11). R16 292 757 relates to the RSC levies. R432 597 relates to two other court cases that Podbielski Mhlambi attorneys is representing the municipality, i.e. Thakangoaha Investments vs Municipality and Infrastructure Finance Corporation vs Municipality. The municipality estimates that a further R7 million in legal fees to its attorneys, Podbielski Mhlambu will be incurred to bring all the matters to completion.

It is estimated by Podbielski Mhlambu that the recovery process will be finalised by the end of 2012 pending the decision of the Supreme Court of Appeal.

#### RSC levies received by Podbielski Mhlambi Attorneys on behalf of council

RSC levies collected to date amount to R4 697 667 as disclosed above, this money was received by Podbielski Mhlambi Attorneys acting on behalf of the municipality. This money is kept in a trust account pending the legal outcome on the RSC levy dispute between the municipality and the levy payers, should the court rule against Council, Podbielski Mhlambi Attorneys will be obliged to refund the levy payers all monies received.

Podbielski Mhlambi Attorneys have off-set the RSC levies received against the legal fees owed to the firm, thus mean if the legal outcome is against Council, the debt owed to Podbielski Mhlambi Attorneys will increase by the amount RSC levies collected.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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### 24. Contingencies (continued)

#### MSMM Attorneys vs Municipality

The municipality has a contingent liability of R2 000 000 as a result of a legal dispute between the municipality and MSMM Attorneys. The background and details of this contingent liability are provided below.

MSMM attorneys have issued summons for an amount of R2 000 000 against the municipality. According to MSMM Attorneys this amount is for legal services they rendered for collecting outstanding levy debt for the municipality based on their arrangement with Thakangoaga Investment CC. The municipality has appointed Podbielki Mhlambi Inc attorneys to defend the matter.

When the legislation on RSC levies was terminated on 30 June 2006, the municipality appointed Thakangoaha Investments CC in November 2007 to identify the outstanding levy payers and recover the outstanding levies due to the municipality. For this purpose, Thakangoaha appointed MSMM Attorneys to take the necessary legal action against these outstanding levy payers. Thakangoaha was to receive R150 for each of the then 13 000 outstanding cases, and also 20% of the total amount to be recovered from the levy payers.

As at February 2008, in an attempt to recover outstanding levies, MSMM issued 6 000 summons to levy payers. The municipality received numerous counter claims from levy payers. According to levy payers, summons issued did not comply with legal requirements. The municipality then sought legal opinion, which confirmed that summons issued did not comply with legal requirements.

MSMM Attorneys are now suing the municipality for not paying fees for legal services rendered by them based on instruction from Thakangoaha Investment CC. The municipality will defend this R2 000 000 claim by MSMM Attorneys based on legal advice received. It is expected that the court hearing for this matter will take place in 2012.

The municipality estimates to incur legal cost of R150 000 to defend the above matter.

#### Warden resident vs Municipality

The municipality has a contingent liability of R130 000 as a result of a legal dispute between the municipality and a Warden resident. The background and details of this contingent liability are provided below.

A Warden resident is suing the municipality for an amount of R130 000. The resident's house burnt down and he had no household insurance. There is no fire station in Warden, and therefore the resident had to phone the fire station in Harrismith. Warden is +/- 80km from Harrismith, the fire truck did not arrive in time to extinguish the fire and the house burned down. The damage to his house and household content is estimated to be R130 000. There are no details available about the cause of this fire.

The Warden resident is holding the municipality accountable for the loss of his house and the household content due to non existence of a fire station in Warden. According to the Warden resident, the municipality is responsible for providing disaster recovery services and they have failed to provide such a service to Warden residents. This matter will be proceeding to trial on 31 July 2012.

The municipality estimates to incur R150 000 in legal cost to defend the above matter.

#### Infrastructure Finance Corporation vs Municipality

The municipality has a contingent liability of R2 269 693 as a result of a legal dispute between the municipality and Infrastructure Finance Corporation. The background and details of this contingent liability are provided below.

The municipality purchased copiers from Nashua Bethlehem. Nashua Bethlehem erroneously made use of two

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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### 24. Contingencies (continued)

financing houses to finance the purchase of these office machines. Subsequently the municipality paid both financing houses for these copiers. It was only after a year that they realised payments were being made in duplicate. The municipality stopped all payments (to both financing houses) after the fraudulent nature of the transaction was discovered.

Podbielski Mhlambi Inc was appointed by the municipality and identified that the one financing house produced falsified documentation. The copiers delivered to the municipality also differed from the goods purchased as per the supporting documentation. It was later determined that the goods delivered were stolen goods.

The Municipality instructed its attorney to recover the overpayment from the financing house and it was established that they have been liquidated. The Municipality's attorney advised the municipality not to attempt recovering the over payments as there were no sufficient funds available in the estate.

Infrastructure Finance Corporation is suing the municipality for the outstanding payments, which amount to R2 million.

The Municipality is currently defending the matter in the Free State High Court. It's expected that it will probably proceed to trial towards the end of 2012. It is expected that a further R200 000 legal costs will be incurred to bring this matter to completion.

#### Thakangoaha Investments vs Municipality

Thakangoaha Investments was originally awarded the tender relating to the collection of outstanding RSC levies in 2006/2007. Due to the unsuccessful attempts at collection of levies, incorrect legal practices followed and the legal nature of the RSC levies matter, the municipality had to terminate their contract and appoint Phodbielski Mhlambi Law Firm to correct the unlawful and unsuccessful attempts at collection made by Thakangoaha Investments and to proceed to defend the RSC levies matter in court.

Thakangoaha issued summon against the Municipality for an amount of R3 500 000 including interest and cost. The Municipality at that time failed to defend the matter. When the Deputy Sheriff attached the Municipality's property as a result of the judgement, the Municipality instructed Podbielski Mhlambi to apply for a Rescission of Judgement.

This application was processed and the matter placed on the court-role.

The municipality has also filed a counter claim of R2 000 000 against Thakangoaha investments.

The expected legal cost to be incurred to finalise this matter which is expected to be towards the end of 2012 is R150 000.

#### Housing guarantees

A contingent liability exists for the municipality to pay the guarantee amount in the event of the employee not being able to settle their bond / default on payment.

The Municipality has provided housing guarantee's to the employees listed below. The maximum amount each qualifying employee may receive is R85 000.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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### 24. Contingencies (continued)

Name of employee	Effective date	Guarantee amount
Mazibuko Mwelase	25/05/2005	17 000
Mollo Ngobese	22/03/2006	17 000
Motloungh Mohoabadi	04/10/2006	17 000
Moloi Khesa	25/05/2005	17 000
Motloungh Sylvia	30/01/2007	17 000
Moloi Materonko	08/10/2002	13 000
Mthombeni Sthembiso	01/10/2004	14 000
Dusse Ronald	01/07/2006	17 000
Majoro Matsiliso	01/07/2006	17 000
Swart Pierre	01/07/2006	17 000
Viljoen Johannes	01/07/2006	17 000
Du toit Pieter	01/07/2006	17 000
Malan M.P	01/07/2006	17 000
Oosthuizen Corrie	01/07/2006	17 000
Mani Koahela	01/07/2009	<u>17 000</u>
	Total guarantees issued	<u><u>248 000</u></u>

#### South African Revenue Services.

The South African Revenue Services instituted a VAT audit on the municipality during the financial year. The municipality could not provide the Receiver with some of the documentation that were requested for audit. As a result, SARS could not determine the validity of the VAT claimed by the municipality. Consequently, should it surface that the VAT claimed by the municipality was not valid, the municipality will be obliged to refund the VAT claimed together with interest and penalties. An estimate of the interest and penalties levied by SARS cannot be made.

# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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Figures in Rand	2012	2011 Restated
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### 25. Related parties

Parties are considered to be related if one party has the ability to control the other party or exercise significant influence over the other party in making financial and operating decisions or if the related party entity and another entity are subject to common control.

Related parties include:

- entities that are directly or indirectly controlled by the municipality;
- associates;
- joint ventures and management;
- key management personnel, and close members of the family of key management personnel;
- entities in which a substantial ownership interest is held, directly or indirectly, by key management personnel or entities over which such a person is able to exercise significant influence.
- entities that control or exert significant influence over the municipality

The economic entity's key management personnel includes the Municipal Manager, Chief Financial Officer and all other managers reporting directly to the Municipal Manager or as designated by the Municipal Manager.

In terms of the MFMA, the municipality may not grant loans to its councillors, management, staff and public with effect from 1 July 2004.

There were no related parties for the current financial year.

### 26. Risk management

#### Financial risk management

The municipality's activities expose it to a variety of financial risk, market risk, credit risk and liquidity risk.

#### Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

Financial assets which expose the economic entity to credit risk at year end were as follows:

Financial instrument	2012	2011
ABSA Bank - Cheque account	1 239 156	1 747 403
ABSA Bank - Call account	613 747	613 131
ABSA Bank - Fixed deposit	36 389 828	11 748 844
First National Bank - Fixed deposit	3 293 095	3 139 131

These balances represent the maximum exposure to credit risk.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

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Figures in Rand	2012	2011 Restated
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### 26. Risk management (continued)

#### Liquidity risk

Liquidity risk is the risk that the economic entity will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

At 30 June 2012	Less than 1 year	Between 1 and 2 years	Between 2 and 5 years	Over 5 years
Payables from exchange transactions	22 845 724	-	-	-
Gross finance lease obligations	635 393	162 248	-	-
Other current liabilities	1 066 722	-	-	-

  

At 30 June 2011	Less than 1 year	Between 1 and 2 years	Between 2 and 5 years	Over 5 years
Payables from exchange transactions	23 788 526	-	-	-
Gross finance lease obligations	556 245	635 393	162 248	-
Other current liabilities	1 354 671	-	-	-

#### Market risk

##### Cash flow and fair value interest rate risk

The municipality's interest rate risk arises from finance lease liabilities and short term investments. Finance leases and short term investments at variable rates expose the municipality to cash flow interest rate risk. The sensitivity analysis for cash flow and fair value interest rate risk to which the municipality is exposed at the end of the reporting period is not considered material on profit and loss and were therefore not disclosed. During 2011 and 2012, the municipality's borrowings and investments at variable rates were denominated in the Rand.

### 27. Going concern

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

### 28. Events after the reporting date

The were no material events to report after the reporting date.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>29. Unauthorised expenditure</b>		
<b>Reconciliation of unauthorised expenditure</b>		
Opening balance	-	31 919 235
Approval by Council or Condoned	-	(31 919 235)
	<u>-</u>	<u>-</u>

Management performed a review of transactions and identified the above to be unauthorised expenditure in accordance to the guidelines set per Chapter 1 of the MFMA.

Upon the recommendation of an appointed council committee, council had condoned the unauthorised expenditure awaiting council's approval reflected above on 29 September 2011.

## 30. Fruitless and wasteful expenditure

### Reconciliation of fruitless and wasteful expenditure

Opening balance	1 263 201	4 865 799
Fruitless and wasteful expenditure - current year	60 078	29 947
Fruitless and wasteful expenditure condoned	-	(3 632 545)
	<u>1 323 279</u>	<u>1 263 201</u>

Management performed a review of transactions and identified the above to be fruitless and wasteful expenditure.

A special Council Committee was elected to address the fruitless and wasteful expenditure identified by management. Upon the recommendation of the council committee, council condoned the above fruitless and wasteful expenditure on 29 September 2011.

Fruitless and wasteful expenditure for the current period consists of penalties and interest on Employee taxes submitted late for the 2012/01 period. Declaration was made in time, but payment was only made on 10 February 2012.

## 31. Irregular expenditure

Opening balance	40 356 093	188 224 154
Irregular Expenditure - current year	3 140 952	8 233 930
Transfer to receivables for recovery - current period not condoned	-	196 668
Irregular expenditure condoned	-	(103 446 583)
Incorrect classification of irregular expenditure - prior periods	-	(52 852 076)
	<u>43 497 045</u>	<u>40 356 093</u>

During management's analysis of the prior year's irregular expenditure disclosed, it was identified that expenditure totalling R52 852 076 was erroneously disclosed as irregular expenditure. The expenditure identified does not meet the definition of irregular expenditure as prescribed by the MFMA.

A council committee was established to analyse irregular expenditure incurred, upon the recommendations provided by the committee to council, a council resolution was passed on 29 September 2011 condoning irregular expenditure stated above as waiting to be condoned.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>31. Irregular expenditure (continued)</b>		
Further instances of irregular expenditure is being investigated.		
<b>Details of irregular expenditure – current year</b>		
	Details	
Procurement without three written price quotations	Deviation from procurement processes	197 789
Procurement where tax clearance certificates were not obtained	Non compliance to supply chain management policy	541 969
Procurement awarded to person or partner in service of the state	Non compliance to supply chain management policy	174 006
Procurement of legal services without scm process	Deviation from procurement process	2 227 188
		<u><b>3 140 952</b></u>
<b>Details of irregular expenditure - prior period</b>		
	Details	
Tansactions with less then three quotations	Non compliance to supply chain management policy	1 682 230
Procurement of accomodation without the required three quotations	Non compliance to supply chain management policy	451 585
Procurement of advertising with one quotation	Non compliance to supply chain management policy	290 725
Procurement of contratced services without signed contracts	Non compliance to supply chain management policy	747 076
Suppliers without valid tax clearance certificates	Deviation from procurement guidelines	414 700
Goods and services procured not advertised	Non compliance to supply chain management policy	1 071 960
Procurement of legal services	Deviation from procurement process	3 575 654
Overpayment of councillors salaries	Deviation from Treasury guidelines	196 668
		<u><b>8 430 598</b></u>
<b>Details of irregular expenditure recoverable not condoned</b>		
Overpayment of councillors salaries	-	<u>196 668</u>
<b>Deviations from SCM process</b>		
Deviations for the current year	<u>365 727</u>	<u>-</u>

# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>31. Irregular expenditure (continued)</b>		
<b>Details of deviation</b>		
Procurement of advertising	365 727	-
<b>Non-compliance to SCM regulation section 13c and PPPFA regulation 14</b>		
Procurement where supplier declarations were not obtained	1 444 910	-
<b>32. Presentation of budget information</b>		
<b>32.1 Reconciliation between budget and statement of financial performance</b>		
Reconciliation of budget surplus with the surplus in the statement of financial performance:		
Net surplus per the statement of financial performance	25 103 076	9 628 993
<b>Adjusted for:</b>		
Government grants underbudgeted	100 879	-
Investment revenue	(583 723)	-
Other income	10 993 663	-
Employee costs	179 645	-
Depreciation, amortisation and impairment	3 224 444	-
Finance charges	289 618	-
Grants and subsidies	(18 930 149)	-
Other expenditure	(17 377 448)	23 628
<b>Net surplus per approved budget</b>	<b>3 000 005</b>	<b>9 652 621</b>
<b>33. Additional disclosure in terms of Municipal Finance Management Act</b>		
<b>Contributions to organised local government</b>		
Opening balance	213 319	212 984
Current year subscription / fee	400 000	213 319
Amount paid - previous years	(217 119)	(212 984)
	<b>396 200</b>	<b>213 319</b>
<b>Material losses through criminal conduct</b>		
The municipality incurred no material losses through criminal conduct during the reporting period.		
There was however an incident of alleged fraud. The case is currently still being investigated by the SAPD and therefore no further information can be given.		
<b>Audit fees</b>		
Opening balance	3 801	69 205
Prior year fees	1 212 630	1 403 714
Amount paid - previous years	(1 214 315)	(1 469 118)
	<b>2 116</b>	<b>3 801</b>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>33. Additional disclosure in terms of Municipal Finance Management Act (continued)</b>		
<b>PAYE and UIF</b>		
Opening balance	-	4 307 217
Current year subscription / fee	5 928 306	5 306 031
Amount paid - current year	(5 431 911)	(5 306 031)
Amount paid - previous years	-	(4 307 217)
	<u>496 395</u>	<u>-</u>
<b>Pension and Medical Aid Deductions</b>		
Opening balance	-	142 507
Current year subscription / fee	7 267 962	5 674 917
Amount paid - current year	(7 267 962)	(5 674 917)
Amount paid - previous years	-	(142 507)
	<u>-</u>	<u>-</u>
<b>VAT</b>		
VAT receivable	<u>2 237 775</u>	<u>2 859 880</u>
<b>Supply chain management regulations</b>		
In terms of section 36 of the Municipal Supply Chain Management Regulations any deviation from the Supply Chain Management Policy needs to be approved/condoned by the City Manager and noted by Council. The expenses incurred as listed hereunder have been submitted to council to be condoned.		
<b>Incident</b>		
Rental of Executive Mayoral vehicle	-	630 107
Procurement of Water Tanker Truck - Setsoto Local Municipality support	-	787 287
	<u>-</u>	<u>1 417 394</u>

### 34. Actual operating expenditure versus budgeted operating expenditure

Refer to Appendix (E1) for the comparison of actual operating expenditure versus budgeted expenditure.

Refer to Appendix (E2) for the comparison of actual capital expenditure versus budgeted expenditure.

### 35. Municipal office occupation

The Municipal head office situated at 1 Mampoi Street, Old Parliament Building, Wistsieshoek is leased from the Free State Department of Public Works for no rental consideration.

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
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### 36. Changes in accounting policy

The annual financial statements have been prepared in accordance with Standards of Generally Recognised Accounting Practice on a basis consistent with the prior year except for the adoption of the following new or revised standards.

- GRAP 17
- GRAP 102
- GRAP 13

The aggregate effect of the changes in accounting policy for the adoption of GRAP 17 on the annual financial statements for the year ended 30 June 2011 is as follows:

<b>Property, plant and equipment</b>		
Decrease in Property, plant and equipment	-	(6 029 240)
Increase in depreciation	-	592 124
<b>Decrease in Accumulated surplus</b>	<b>-</b>	<b>(5 437 116)</b>

The aggregate effect of the changes in accounting policy for the adoption of GRAP 102 on the annual financial statements for the year ended 30 June 2011 is as follows:

<b>Intangible assets</b>		
Decrease in intangible assets	-	(122 413)
Increase in Amortisation and General expenses	-	116 810
<b>Decrease in Accumulated surplus</b>	<b>-</b>	<b>(5 603)</b>

<b>Leases</b>		
Decrease in finance lease obligation	-	444 350
Increase in finance costs	-	161 411
<b>Increase in Accumulated surplus</b>	<b>-</b>	<b>605 761</b>

<b>Leases</b>		
Increase in Property, plant and equipment	-	222 037
Increase in Depreciation	-	94 810
<b>Increase in Accumulated surplus</b>	<b>-</b>	<b>316 847</b>

Decrease in Property, plant and equipment	-	(5 807 203)
Decrease in Intangible assets	-	(122 413)
Decrease in Finance lease obligation	-	444 350
<b>Decrease in Accumulated surplus</b>	<b>-</b>	<b>(5 485 266)</b>

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# THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

Figures in Rand	2012	2011 Restated
<b>37. Prior period errors</b>		
.		
Increase in Receivables from non-exchange transactions	-	15 688
Decrease in VAT receivable	-	(1 149 510)
Decrease in payables from exchange transactions	-	374 292
Decrease in finance lease obligation	-	200 396
<b>Total changes to Accumulated Surplus or Deficit</b>	<b>-</b>	<b>(559 134)</b>

The accrued interest received on investments during the 2011 financial year, were not accounted for. This correction resulted in the restatement of the prior year figures of the following line items:

Increase in Receivables from non-exchange transactions	15 688
Increase in interest received - investments	(15 688)

As a result of the erroneous addition journals processed in the 2009 financial year, leased asset liabilities were provided for with the inclusion of VAT, thus overstating the liability. This correction resulted in the restatement of the prior year figures of the following line items:

Decrease in finance lease obligation	200 396
Decrease in accumulated surplus	116 434
Decrease in VAT receivable	(316 830)

During the SARS investigation, it was noted that input VAT was incorrectly claimed on invoices for which the municipality was not in possession of documentary proof to substantiate the municipality's entitlement to claim input tax. This resulted in the restatement of the prior year figures of the following line items:

Decrease in VAT receivable	(832 680)
Increase in General expenses	811 680
Increase in Repairs and maintenance	21 000

The accrued telephone costs during the 2011 financial year, were not accounted for. This correction resulted in the restatement of the prior year figures of the following line items:

Increase in Payables from exchange transactions	(34 518)
Increase in General expenses	34 518

UIF was incorrectly provided for on councillors' remuneration and the PAYE balance was overstated during the 2011 financial year. This resulted in the restatement of the prior year figures of the following line items:

Decrease in Payables from exchange transactions	408 810
Decrease in Remuneration of staff	(408 810)

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**THABO MOFUTSANYANA DISTRICT MUNICIPALITY**

**Appendix A**

June 2012

**Schedule of external loans as at 30 June 2012**

Loan Number	Redeemable Balance at 30 June 2011	Received during the period	Redeemed during the period	Balance at 30 June 2012	Carrying Value of Property, Plant & Equip	Other Costs in accordance with the MFMA
	Rand	Rand	Rand	Rand	Rand	Rand
<b>Lease liability</b>						
Kyocera KM C2525E full colour copier	122 355	-	51 346	71 009	18 304	-
Kyocera KM C2525E full colour copier	155 133	-	65 102	90 031	18 304	-
Kyocera KM C3232 full colour copier	168 739	-	70 812	97 927	16 171	-
Riso HC 5500	314 569	-	132 009	182 560	47 004	-
Riso HC 5500	314 569	-	132 009	182 560	47 004	-
Kyocera KM3060	83 442	-	35 018	48 424	13 796	-
Samsung CLX3160FN Multi functional copier	12 808	-	5 375	7 433	-	-
	<b>1 171 615</b>	<b>-</b>	<b>491 671</b>	<b>679 944</b>	<b>160 583</b>	<b>-</b>
<b>Total external loans</b>						
Lease liability	1 171 615	-	491 671	679 944	160 583	-
	<b>1 171 615</b>	<b>-</b>	<b>491 671</b>	<b>679 944</b>	<b>160 583</b>	<b>-</b>

THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Appendix B

June 2012

Analysis of property, plant and equipment as at 30 June 2012  
Cost/Revaluation Accumulated depreciation

	Opening Balance	Additions	Disposals	Transfers	Revaluations	Other changes, movements	Closing Balance	Opening Balance	Disposals	Transfers	Depreciation	Impairment loss	Closing Balance	Carrying value
	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand
<b>Other assets</b>														
General vehicles	1 034 864	-	(164 356)	-	-	-	870 628	(828 662)	134 477	-	(176 443)	-	(870 628)	-
Furniture & Fittings	928 403	24 985	-	-	-	-	964 388	(205 475)	-	-	(133 537)	-	(338 012)	615 376
Office Equipment	1 686 098	982 569	(7 500)	-	-	-	2 641 167	(696 578)	1 275	-	(523 300)	-	(1 218 603)	1 422 564
Non-current assets held for sale	-	-	-	2	-	-	2	-	-	-	-	-	-	2
	<b>3 660 485</b>	<b>987 564</b>	<b>(171 856)</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>4 466 186</b>	<b>(1 730 715)</b>	<b>135 752</b>	<b>-</b>	<b>(833 280)</b>	<b>-</b>	<b>(2 428 243)</b>	<b>2 037 942</b>
<b>Total property plant and equipment</b>														
Other assets	3 650 485	987 554	(171 856)	2	-	-	4 466 186	(1 730 715)	135 752	-	(833 280)	-	(2 428 243)	2 037 942
	<b>3 650 485</b>	<b>987 564</b>	<b>(171 856)</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>4 466 186</b>	<b>(1 730 715)</b>	<b>135 752</b>	<b>-</b>	<b>(833 280)</b>	<b>-</b>	<b>(2 428 243)</b>	<b>2 037 942</b>
<b>Intangible assets</b>														
Computers - software & programming	132 406	1 693 924	-	-	-	-	1 826 330	(120 798)	-	-	(1 688 745)	-	(1 809 643)	16 787
	<b>132 406</b>	<b>1 693 924</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1 826 330</b>	<b>(120 798)</b>	<b>-</b>	<b>-</b>	<b>(1 688 745)</b>	<b>-</b>	<b>(1 809 643)</b>	<b>16 787</b>
<b>Total</b>														
Other assets	3 650 485	987 554	(171 856)	2	-	-	4 466 186	(1 730 715)	135 752	-	(833 280)	-	(2 428 243)	2 037 942
Intangible assets	132 406	1 693 924	-	-	-	-	1 826 330	(120 798)	-	-	(1 688 745)	-	(1 809 643)	16 787
	<b>3 782 891</b>	<b>2 681 478</b>	<b>(171 856)</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>6 292 516</b>	<b>(1 851 513)</b>	<b>135 752</b>	<b>-</b>	<b>(2 522 025)</b>	<b>-</b>	<b>(4 237 786)</b>	<b>2 054 729</b>

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THABO MOFUTSANYANA DISTRICT MUNICIPALITY

Appendix C

June 2012

Segmental analysis of property, plant and equipment as at 30 June 2012  
Cost/Revaluation

	Opening Balance	Additions	Disposals	Transfers	Revaluations	Other changes, movements	Closing Balance	Opening Balance	Disposals	Transfers	Depreciation	Impairment deficit	Closing Balance	Carrying value
	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand
<b>Municipality</b>														
Corporate services	1 622 051	-	(164 356)	-	-	-	1 457 695	(1 097 492)	134 477	-	(289 389)	-	(1 252 414)	205 281
Environmental health	48 708	52 550	-	-	-	-	101 258	(14 793)	-	-	(19 028)	-	(33 521)	67 437
Finance	544 417	817 565	(7 500)	-	-	-	1 354 482	(108 438)	1 277	-	(242 432)	-	(349 893)	1 064 888
Local economic development and tourism	36 987	7 500	-	-	-	-	44 487	(8 441)	-	-	(7 187)	-	(16 628)	28 859
Mayco and Council	246 871	15 000	-	-	-	-	261 871	(108 132)	-	-	(45 617)	-	(163 748)	108 122
Office of Municipal Manager	210 588	7 500	-	-	-	-	218 088	(77 194)	-	-	(37 708)	-	(114 902)	103 186
Office of Executive Mayor	334 968	27 390	-	-	-	-	361 458	(91 693)	-	-	(73 240)	-	(164 833)	196 525
Office of the Speaker	105 721	-	-	-	-	-	105 721	(46 228)	-	-	(18 898)	-	(86 924)	40 637
Premises	25 189	30 000	-	-	-	-	55 189	(5 623)	-	-	(9 947)	-	(18 570)	36 619
Planning, Policy and Strategy	25 304	-	-	-	-	-	25 304	(5 106)	-	-	(4 041)	-	(9 147)	16 157
Technical services	414 646	30 050	-	-	-	-	444 696	(157 314)	-	-	(60 897)	-	(238 511)	206 885
Whippers office	35 935	-	-	-	-	-	35 935	(10 260)	-	-	(5 130)	-	(16 390)	20 545
	<b>3 850 485</b>	<b>987 555</b>	<b>(171 856)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4 466 184</b>	<b>(1 730 714)</b>	<b>135 764</b>	<b>-</b>	<b>(833 282)</b>	<b>-</b>	<b>(2 428 242)</b>	<b>2 037 942</b>
<b>Municipal Owned Entities</b>														
<b>Total</b>														
Municipality	3 650 485	987 555	(171 856)	-	-	-	4 466 184	(1 730 714)	135 764	-	(833 282)	-	(2 428 242)	2 037 942
	<b>3 650 485</b>	<b>987 555</b>	<b>(171 856)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4 466 184</b>	<b>(1 730 714)</b>	<b>135 764</b>	<b>-</b>	<b>(833 282)</b>	<b>-</b>	<b>(2 428 242)</b>	<b>2 037 942</b>

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Appendix E(1)

Description	2011/2012										
	1	2	3	4	5	6	7	8	9	10	11
	Original Budget	Budget Adjustments (11.0, 528 and 531 of the MPMMA)	Fiscal adjustments budget	Shifting of funds (11.0, 53) of the MPMMA	Virement (11.0, Council approved policy)	Fiscal Budget	Actual Outcome	Unauthorized expenditure	Variance	Actual Outcome as % of Fiscal Budget	Actual Outcome as % of Original Budget
<b>Financial Expenditures</b>											
Property rates	-	-	-	-	-	-	-	-	-	0.00	0.00
Service charges	-	-	-	-	-	-	-	-	-	0.00	0.00
Investment revenue	807	708	1515	-	-	2,069	2,069	-	594	138.53	73.33
Transfers (received) - operational	94 183	94 183	94 183	(101)	94 082	94 082	94 082	(101)	94 981	94 981	94 981
Other own revenue	78 373	(67 296)	11 078	84	-	11 078	84	-	(10 994)	0.76	-14.03
<b>Total Revenue (including capital transfers and contributions)</b>	<b>79 180</b>	<b>27 598</b>	<b>108 778</b>			<b>108 778</b>	<b>94 265</b>		<b>(10 511)</b>	<b>86.74</b>	<b>1.28</b>
Employee costs	27 684	405	28 089	-	-	28 089	27 734	-	355	101.57	7.57
Remuneration of councillors	7 057	-	7 057	-	-	7 057	1 592	-	5 465	0.00	0.00
Debt repayment	-	-	-	-	-	-	1 862	-	1 862	0.00	0.00
Depreciation & asset impairment	-	-	-	-	-	-	1 362	-	1 362	0.00	0.00
Finance charges	111	(65)	46	-	-	46	338	-	292	729.80	280.82
Maintenance and fuel purchases	-	-	-	-	-	-	-	-	-	0.00	0.00
Transfers and grants	30 328	5 796	32 487	-	-	32 487	19 857	-	12 630	41.73	0.00
Other expenditure	65 180	38 398	103 778	-	-	103 778	71 162	-	32 616	51.98	-57.30
<b>Total Expenditure</b>	<b>14 000</b>	<b>(11 000)</b>	<b>3 000</b>			<b>3 000</b>	<b>25 103</b>		<b>22 103</b>	<b>836.77</b>	<b>157.88</b>
Surplus/(Deficit)	(13 000)	11 500	(1 500)	-	-	(1 500)	-	-	-	-	-
Transfers (received) - capital	1 000	500	(1 500)	-	-	-	-	-	-	-	-
Contributions (received) - capital & contributed assets	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	1 000	500	(1 500)	-	-	-	-	-	-	-	-
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year	1 000	500	(1 500)	-	-	-	-	-	-	-	-
<b>CAPITAL EXPENDITURE &amp; FINANCING</b>											
Capital expenditure	13 000	(11 500)	1 500	-	-	1 500	2 128	-	628	41.84	4.83
Transfers (received) - capital	13 000	(11 500)	1 500	-	-	1 500	2 128	-	628	41.84	4.83
Public contributions & donations	-	-	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-	-	-
Internally generated funds	-	-	-	-	-	-	-	-	-	-	-
<b>Total sources of capital funds</b>	<b>13 000</b>	<b>(11 500)</b>	<b>1 500</b>			<b>1 500</b>	<b>2 128</b>		<b>628</b>	<b>41.84</b>	<b>4.83</b>
<b>CASH FLOWS</b>											
Net cash from (used) operating	13 000	(11 500)	1 500	-	-	1 500	28 879	-	25 379	1791.83	186.72
Net cash from (used) investing	(13 000)	11 500	(1 500)	-	-	(1 500)	(2 030)	-	(630)	135.38	4.06
Net cash from (used) financing	-	-	-	-	-	-	(65)	-	-	0.00	0.00
<b>Net cash equivalents at the year end</b>											

Notes

3 = sum of column 1 and 2

2 represents movements in original budget to get to final adjustments budget (including shifting of funds)

Virements must offset each other so that virements in Total Expenditure equals zero

6 = sum of columns 3, 4 and 5

8 does not necessarily equal the difference between 9 and 8 because over/under is not the only reason for unauthorized expenditure

9 = 7 - 4

10 = (7/6)\*100

11 = (9/1)\*100

14 = 13 - 12

15 in revenue equals Audited Outcome plus funds actually recovered

15 in expenditure equals Audited Outcome less funds actually recovered

15 in Cash Flow equals Audited Outcome plus funds recovered

This schedule must be part of the financial statements of the municipality (all other schedules, A2 - A7, should form part of the annexures to the financial statements. These schedules do not directly form part of the audit opinion)

**THABO MOFUTSANYANA DISTRICT MUNICIPALITY**

**Appendix E(2)**

June 2012

**Budget Analysis of Capital Expenditure as at 30 June  
2012**

	<b>Additions</b>	<b>Budget</b>	<b>Variance</b>	<b>Variance</b>	<b>Explanation of significant variances from budget</b>
	<b>Rand</b>	<b>Rand</b>	<b>Rand</b>	<b>%</b>	
<b>Municipality</b>					
Environmental health	52 550	-	(52 550)	-	
Finance	817 565	-	(817 565)	-	
Local economic development and tourism	7 500	-	(7 500)	-	
Mayco and Council	15 000	-	(15 000)	-	
Office of Municipal Manager	7 500	-	(7 500)	-	
Office of Executive Mayor	27 390	-	(27 390)	-	
Pimms	30 000	-	(30 000)	-	
Technical services	30 050	-	(30 050)	-	
	<b>987 555</b>	<b>-</b>	<b>(987 555)</b>	<b>-</b>	

TPM



THABO MOFUTSANYANA DISTRICT MUNICIPALITY  
Appendix F  
Disclosures of Grants and Subsidies in terms of Section 123 MFMA, 56 of 2003  
June 2012

Name of Grants	Name of organ of state or municipal entity	Quarterly Receipts		Quarterly Expenditure		Grants and Subsidies delayed / withheld		Reason for delay/withholding of funds
		Jun	Jun	Jun	Jun	Jun	Jun	
COGTA Finance Management Grant	Department of Corporative Governance and Traditional Affairs	-	566 855	-	-	-	-	
Municipal Infrastructure Grant	Department of Corporative Governance and Traditional Affairs	-	-	-	-	-	-	
Department of Transport - Rural Development	Department of Transport	-	-	-	-	-	-	
EPWP Grant	Department of Public Works	961 000	-	-	-	961 000	-	To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme guidelines.
Municipal Systems Improvement Grant	Department of Corporative Governance and Traditional Affairs	790 000	684 728	-	-	105 722	-	To assist municipalities in building in-house capacity to perform their functions and stabilise institutional and governance systems as required in the Municipal Systems Act and related legislation, policies and local government turnaround strategy.
Financial Management Grant	Department of Treasury	1 250 000	-	-	-	-	-	
Equitable share	Department of Treasury	70 308 000	-	-	-	-	-	
COGTA Legal Costs Grant	Department of Corporative Governance and Traditional Affairs	2 000 000	-	-	-	-	-	
Motheo District Municipality Dissolution	Motheo District Municipality	17 623 511	-	-	-	-	-	
Skills Development Grant	Department of labour	152 595	-	-	-	-	-	
		93 085 106	1 251 583	1 066 722				

Note: A municipality should provide additional information on how a grant was spent per Vote. This excludes allocations from the Equitable Share.

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